



Mesa County Libraries  
**BOARD**  
 OF **TRUSTEES**  
 • C O M M I T T E E M E E T I N G •

## Capital Projects Committee MINUTES

Date and Time: Tuesday, February 13, 2018 – 11 a.m.

Location: Central Library, 443 N. 6<sup>th</sup> St., Grand Junction, CO – Administrative Conference Room

| No. | Item Type                  | Agenda Item   |
|-----|----------------------------|---|
| 1   | Opening                    | Call to Order and Roll Call <ul style="list-style-type: none"> <li>• Blanchard called the meeting to order at 10:58 a.m.</li> <li>• BOARD PRESENT: Barry Blanchard, Chris Mahre, Laurie Tashiro</li> <li>• STAFF PRESENT: Laurie Cole, Karen Kllanxhja, Joseph Sanchez</li> </ul> Approval of Agenda <ul style="list-style-type: none"> <li>• The agenda was accepted as presented.</li> </ul>  |
| 2   | Information/<br>Discussion | Capital Projects Timeline and Planning <ul style="list-style-type: none"> <li>• This was the inaugural meeting of the MCL Board’s newest committee.</li> <li>• Cole described the capital projects timeline and answered questions regarding logistics and time required to accomplish certain tasks.               <ul style="list-style-type: none"> <li>○ Cole explained the need for a construction commitment from the Mesa County Libraries Foundation (MCLF) and dependency on MCLF raising \$1.5 million.</li> <li>○ Discussion ensued regarding public entities’ legal constraints regarding construction commitments.</li> <li>○ The request for proposal (RFP) process for an owner’s representative and the purpose of RFPs were clarified for Blanchard and Mahre. Cole outlined three necessary RFPs associated with the upcoming construction project.</li> </ul> </li> <li>• Kllanxhja explained how details of the Mesa County Federal Mineral Lease District (MCFMLD) grant could affect plans for a \$1.5 million dollar capital campaign.               <ul style="list-style-type: none"> <li>○ Grant limitations and funding available this year were discussed.</li> <li>○ Kllanxhja explained why MCL will ask for \$150,000 from MCFMLD.</li> </ul> </li> <li>• There was general discussion about MCL’s donor wall, specifically plans for a new digital wall and use to promote MCLF. Additionally, MCLF’s private label wine fundraiser and concert possibilities were examined.</li> </ul> |
| 3   | Closing                    | Adjournment <ul style="list-style-type: none"> <li>• Blanchard adjourned the meeting at 11:47 a.m.</li> </ul>   |

Minutes submitted by Joseph Sanchez, MCPLD Library Director.