



Mesa County or Colorado residents may obtain a library card at no charge by visiting any Mesa County Libraries (MCL) location. Patrons also may register online to expedite their application and receive limited access to library resources. A regular library card is required to use downloadable media.

Photo identification and verification of address are required to receive a regular library card. To acquire a library card for a child under the age of 14, a parent or legal guardian must present photo ID and verification of address and must accompany the child to the library.

Photo identification is required to replace a lost or stolen library card. A parent or legal guardian must sign a new application and provide photo ID to replace the library card of a child under the age of 14.

## Special Types of Cards

- **Internet Only Card:** Mesa County Libraries require a library card for computer access. Short-term visitors to Mesa County and those wanting only computer access must register for an internet only card. Patrons must show valid photo ID at the time of registration. Internet only cards do not grant checkout privileges.
- **CLC Card:** The library participates in the Colorado Libraries Collaborate program. MCL cardholders may register for a CLC card and borrow materials at any participating library in Colorado. Materials borrowed from other Colorado libraries may be returned to any MCL location.
- **Group/Business Card:** MCL offers group/business cards that may be used by anyone in the group/business for their business purposes. The application and card are signed by the highest-ranking official of the group/business who assumes sole responsibility for all activity on the account. Group/business cards must be renewed annually.
- **Fee Card:** The library offers a fee card to patrons who live outside of Colorado. Patrons who are non-residents of Colorado may pay a \$10 fee for a three-month card or \$25 for one year. Other registration procedures are completed as normal.

## Confidentiality

A library card should be used only by the person/business to which it has been issued. To access a cardholder's record, the library card or valid government or school-issued photo ID must be presented by the cardholder. A child's parent or legal guardian must present his or her child's library card to access that card record. In compliance with Colorado Revised Statutes § 24-90-119(1), the library may not give information about an individual's library record to anyone but the cardholder except for instances specified in C.R.S. § 24-90-119(2). Please read the MCL Privacy Policy for more information.

## Borrower Responsibilities and Privileges

MCL cardholders may borrow circulating materials from all MCL locations, the Marmot Library Network, and Prospector libraries. MCL is not responsible for any damage caused to playback equipment by DVDs, Blu-ray





discs, CDs, or other audiovisual materials. Incomplete or damaged items may not be accepted for return, and replacement costs may be charged to the borrower.

The individual to whom any MCL card is issued is responsible for the following:

- The return, in good condition, of all materials borrowed
- Payment of fines incurred for any overdue, damaged, or lost materials
- All charges on the card as the result of lending the card or library materials to another individual
- Reporting a lost or stolen card immediately
- Reporting promptly any changes in name, address, phone number, or email
- Responsible use of all library equipment

A parent or legal guardian of a library cardholder agrees to be responsible for the above and to teach his or her child library rules and guidelines for card use.

In order to safeguard the collection and make materials available to as many people as possible, MCL charges fines for overdue materials and sets limits on the number of materials a person may check out. Borrowing privileges may be suspended until any overdue items are returned and fines and fees are paid. Cardholders may be referred to a collection agency for recovery of long overdue items or excessive fines.

*APPROVED ON MAY 25, 2017.*

Laurie Tashiro – MCPLD Board President

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