



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 • C O M M I T T E E M E E T I N G •

Special Meeting – Executive Committee

MEETING SUMMARY

Date and Time: Monday, June 11, 2018 – 12 p.m.

Location: Central Library, 443 N. 6th St., Grand Junction, CO – Administrative Conference Room

No.	Item Type	Agenda Item
1	Opening	Call to Order and Roll Call <ul style="list-style-type: none"> • Tashiro called the special meeting to order at 12 p.m. A quorum of the board was present. • BOARD PRESENT: Elaine Barnett, Barry Blanchard, Cindy Cyphers, Laurie Tashiro, Jean Yale • STAFF PRESENT: Bob Kretschman, Joseph Sanchez, Stacey Smith Approval of Agenda <ul style="list-style-type: none"> • Blanchard moved to accept the agenda as presented; Cyphers seconded. Motion carried.
2	Discussion	Formation of a Library Director Search Committee <ul style="list-style-type: none"> • Tashiro detailed that the board’s Good Governance committee will finalize the Library Director position description and job posting. Once posted, MCL Human Resources Manager Blair Wade will undertake initial vetting of applicants. All qualified applicants will be referred to the board’s Search Committee for review. A small pool of applicants chosen by the committee will be invited to participate in Skype interviews with all board trustees and additional observers (to be determined). Finalists will then be announced and invited for face-to-face interviews. <ul style="list-style-type: none"> ○ Multiple trustees advised trustee validation during initial vetting. ○ Tashiro anticipates beginning Skype interviews in August. • Barnett, Blanchard, and Tashiro volunteered for the Search Committee.
3	Discussion	Preparation for the Appointment of an Interim Library Director <ul style="list-style-type: none"> • Tashiro recounted extensively discussing the Interim Library Director position with MCL Associate Director Shana Wade, who assured her that she is ready and willing to fill the role for up to a twelve-month term. • Tashiro shared a draft letter that the board may present to Wade when appointing her as the acting Interim Library Director, effective June 30. Trustees agreed that the letter was well drafted.

		<ul style="list-style-type: none"> • Tashiro read a memo from Human Resources Manager Blair Wade suggesting that the board increase Shana Wade’s wages to the level of Library Director pay during her appointment as Interim Library Director. • Smith described the interim director appointment process recommended by the Special District Association.
4	Executive Session	<p>Executive Session: pursuant to C.R.S. §24-6-402(4)(f) for the sole purpose of discussing personnel matters, specifically the Library Director’s exit interview</p> <ul style="list-style-type: none"> • Cyphers moved to adjourn the public special meeting of the MCL Board of Trustees Executive Committee to convene an executive session for the sole purpose of discussing personnel matters, particularly to discuss the Library Director’s exit interview as authorized by C.R.S. §24-6-402(4)(f); Barnett seconded. Motion passed unanimously. • The executive session of the MCL Board of Trustees convened at 12:20 p.m. <ul style="list-style-type: none"> ○ Attending the executive session were Trustees Barnett, Blanchard, Cyphers, Tashiro, Yale and Library Director Joseph Sanchez. ○ During the executive session, the board did not engage in substantive discussion of any matter not enumerated in C.R.S. §24-6-402(4)(f). The board did not adopt any proposed policy, position, resolution, rule, regulation, or formal action. • Tashiro announced that the executive session of the MCL Board of Trustees was adjourned at 1:25 p.m., and the board reconvened its special meeting at 1:26 p.m. A quorum was present. <ul style="list-style-type: none"> ○ BOARD PRESENT: Barnett, Blanchard, Cyphers, Tashiro, Yale ○ STAFF PRESENT: Sanchez
5	Closing	<p>Adjournment</p> <ul style="list-style-type: none"> • Cyphers moved to adjourn the meeting at 1:26 p.m.; Barnett seconded. Motion carried.

Minutes submitted by Stacey Smith, MCPLD Executive Assistant.