



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 • C O M M I T T E E M E E T I N G •

Good Governance Committee

MINUTES

Date and Time: Tuesday, June 19, 2018 – 11 a.m.

Location: Central Library, 443 N. 6th St., Grand Junction, CO – Administrative Conference Room

No.	Item Type	Agenda Item
1	Opening	Call to Order and Roll Call <ul style="list-style-type: none"> • Cyphers called the meeting to order at 11 a.m. • BOARD PRESENT: Barry Blanchard, Cindy Cyphers, Chris Mahre, Laurie Tashiro • STAFF PRESENT: Bob Kretschman, Joseph Sanchez, Stacey Smith, Blair Wade, Shana Wade The agenda was accepted as presented.
2	Information/ Discussion	Initial Library Director Search Process <ul style="list-style-type: none"> • Tashiro reported that the hiring process has been reviewed, the Interim Library Director will be appointed at the June 28 board meeting, and the Good Governance Committee will finalize the job description/posting. • <i>Trustees discussed the director search process and outlined a timeline:</i> <ul style="list-style-type: none"> ○ Immediately: Post job announcement upon Good Governance review ○ Mid-July: Hold an initial Search Committee meeting to begin screening applications and evaluate job posting efficacy ○ July 31: Deadline for Library Director applications (6-week posting) ○ August: Skype interviews of initial shortlist of applicants ○ September (est.): Publicly announce finalists and schedule additional interviews
3	Information/ Discussion	Library Director Job Description <ul style="list-style-type: none"> • Human Resources Manager Blair Wade prepared a draft job description based upon board director evaluation documents and required position competencies. After discussion, trustees requested minor changes to the position description and job announcement wording. • Smith added that the committee may want to reevaluate the current director evaluation process wording to more clearly define compliance with Open Meetings Law regarding executive sessions. Trustees suggested defining the Executive Committee’s role as overseeing the director evaluation process during special or regular board meetings.
4	Information/ Discussion	Library Director Job Posting <ul style="list-style-type: none"> • The possibility of using an HR consultant was discussed and dismissed. Job posting costs will fall under the library’s recruitment budget.

		<ul style="list-style-type: none"> Trustees discussed the anticipated candidate pool and potential posting locations. It was determined that the job announcement will be posted online at MCL’s website, LibraryJobline.org, American Library Association, Pacific Northwest Library Association, and possibly other job posting sites to be determined.
5	Information/ Discussion	<p>Preparation for New Board Trustee Appointment</p> <ul style="list-style-type: none"> Tashiro announced that she has scheduled a meeting with Board of County Commissioners Chair John Justman on July 19 to discuss plans for board trustee recruitment with him (and tentatively Cyphers). Trustees discussed the recruitment and appointment process in historical context and going forward. The influences of Library Law, board bylaws, special district processes, and county commissioners were considered. Desired skill sets of a new trustee were discussed in light of Jean Yale’s professional library experience, which will be lost from the board when her term expires on January 1. A candidate with professional experience in libraries, education, and/or government finance would be preferred. Tashiro suggested that new trustees attend training such as Special District Association and Colorado Library Consortium workshops.
4	Closing	<p>Adjournment</p> <ul style="list-style-type: none"> Meeting was adjourned at 12 p.m.

Minutes submitted by Stacey Smith, MCPLD Executive Assistant.