



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 • C O M M I T T E E M E E T I N G •

Search Committee

MINUTES

Date and Time: Monday, July 16, 2018 – 12 p.m.

Location: Central Library, 443 N. 6th St., Grand Junction, CO – Administration Conference Room

No.	Item Type	Agenda Item
1	Opening	Call to Order and Roll Call <ul style="list-style-type: none"> • Board President Tashiro called the meeting to order at 12:08 p.m. • BOARD PRESENT: Elaine Barnett, Cindy Cyphers, Laurie Tashiro, Barry Blanchard • STAFF PRESENT: Stacey Smith, Blair Wade, Shana Wade Approval of Agenda <ul style="list-style-type: none"> • The agenda was accepted as presented.
2	Information/ Discussion	Determine Committee Chair <ul style="list-style-type: none"> • Tashiro offered to serve as the board chair; her offer was accepted by the committee. • Blanchard agreed to present questions during the preliminary interviews.
3	Information/ Discussion	Review Library Director Applications <ul style="list-style-type: none"> • Trustees were given applications to review in advance. During this meeting, they discussed the merits of each application received thus far. After careful consideration, trustees made determinations about which applicants could be considered for preliminary interviews. <ul style="list-style-type: none"> ○ Trustees determined applicants to be strong candidates if they had an MLS/MLIS or equivalent and considerable supervisory experience including responsibility for an entire library or similar institution. ○ Additional candidate considerations included: job history, vision, salary preferences, experience with library expansions, and publicity. ○ Experience within library districts with comparable budgets and staff sizes was determined to be favorable. • The committee plans to meet again directly after the July 31, 2018 application closing date to review additional applications. • The committee will meet again the week of August 13 to determine applicants who will be considered for preliminary interviews. Applicants who are no longer being considered will be notified around this time. • Preliminary interviews will be conducted via Google Hangouts in one of the Central Library’s community rooms during the week of August 20 (dates to be determined).

4	Information/ Discussion	<p>Interview Question Discussion</p> <ul style="list-style-type: none"> • Trustees revisited questions that were asked of director applicants during the last director search in 2013. Possible interview question topics were discussed, and it was determined that committee members will consider question content and wording leading up to the next committee meeting. <ul style="list-style-type: none"> ○ The committee will provide questions to applicants in advance. ○ Each preliminary interview is anticipated to take about 45 minutes. • Possibilities for activities surrounding finalists' visits were discussed such as a meet and greet reception, tours, and meetings with managers. • The American Library Association (ALA) job posting expires on July 19. Committee members decided to renew it through the closing date. • Committee members approved a digital brochure to be added to remaining director job postings and candidate emails.
5	Closing	<p>Adjournment</p> <ul style="list-style-type: none"> • Meeting was adjourned at 1:40 p.m.

Minutes submitted by Stacey Smith, MCPLD Executive Assistant.