



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 • C O M M I T T E E M E E T I N G •

Capital Projects Committee MINUTES

Date and Time: Thursday, February 21, 2019 – 11:30 a.m.

Location: Central Library, 443 N. 6th St., Grand Junction, CO – Administration Conference Room

#	Agenda Item
1	Opening: <ul style="list-style-type: none"> • Call to Order and Roll Call <ul style="list-style-type: none"> ○ President Barry Blanchard called the meeting to order at 11:30 a.m. ○ BOARD PRESENT: Barry Blanchard, Dean DiDario, Chris Mahre ○ STAFF PRESENT: Laurie Cole, Stacey Smith, Shana Wade, Wynell Webster ○ GUEST: Shawn Cwalinski • Review of Agenda: Mahre moved to approve the agenda; DiDario seconded. Motion carried.
2	Determine 2019 Capital Projects Committee Chair <ul style="list-style-type: none"> • DiDario volunteered to serve as committee chair, and committee members supported his offer.
3	East Valley Project – Planning and Site Preparation Update <ul style="list-style-type: none"> • Blanchard reported that asbestos remediation was completed without complications on the East Valley (3180 F Road) property. Cole received asbestos removal certification. She will now send an application for state permitting for demolition. • The demolition company is prepared to begin work as soon as state permitting is cleared. Blanchard advised timely demolition due to safety issues on the property such as an old cistern and irrigation infrastructure. MCL staff mitigated the most serious safety issues. Blanchard suggested removing fencing on the F Road frontage; the ownership of other fencing needs to be clarified before removal. • Cole will meet with a tree service on the property to discuss removal of dead and nuisance trees. • Cole confirmed that a land survey was completed. On the east side of the property, a new subdivision is in development; on the west side, an older subdivision is in place.
4	East Valley Project – Grant Fulfillment, Site Plans, and Next Steps <ul style="list-style-type: none"> • <i>Grant Fulfillment:</i> Cole said Development Director Karen Kllanxhja verified that all past and current work on the East Valley property fits within the scope of planning and preparation work covered by Mesa County Federal Mineral Lease District grant money, and a future traffic study will likely be within that scope as well. The deadline for grant expenditures is April 24. Cole expects that the grant will be fully utilized. Additional possible expenses were discussed. • <i>Site Work:</i> Blanchard suggested that a careful property walk-through with the demolition company should be done to specify the full scope of the demolition job. <ul style="list-style-type: none"> ○ Mahre suggested adding signage to the temporary cover over the old cistern. ○ Committee members expressed interest in being present for the property walk-through, which should happen within the next two to three weeks. • <i>Next Steps:</i> Blanchard enumerated several factors involved with the timing of next steps.

	<ul style="list-style-type: none"> ○ Wade suggested conducting community needs assessments next, which can guide estimates and big picture planning. Patron and staff survey possibilities were discussed. Committee members agreed to proceed with initial survey efforts. ○ Cole said that original construction estimates will need to be revised, given the updated timing projections; therefore, revising projected use and space needs now would be sensible. ○ Blanchard recounted Trustee Cindy Cyphers' recommendation to consider moving select services from the Central Library to the East Valley Branch to alleviate Central's load. ○ The committee supported waiting to hire an architect until a new library director is secured. ● Committee members agreed that timing of a future Capital Projects Committee meeting, other than the upcoming property walk-through, will be determined at a later date.
5	<p>Adjournment</p> <ul style="list-style-type: none"> ● Mahre moved to adjourn the meeting at 12:17 p.m.; Blanchard seconded. Motion carried.

Minutes submitted by Stacey Smith, MCL Executive Assistant.