



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 . C O M M I T T E E M E E T I N G .

Good Governance Committee

MINUTES

Date and Time: Tuesday, February 12, 2019 – 4 p.m.

Location: Central Library, 443 N. 6th St., Grand Junction, CO – Monument Community Room

#	Agenda Item
1	Opening: <ul style="list-style-type: none"> • <i>Call to Order and Roll Call</i> <ul style="list-style-type: none"> ○ Committee Chair Cyphers called the meeting to order at 3:58 p.m. ○ BOARD PRESENT: Barry Blanchard, Cindy Cyphers, Laurie Tashiro ○ COMMITTEE MEMBERS EXCUSED: Abby Landmeier ○ STAFF PRESENT: Stacey Smith, Shana Wade • <i>Review of Agenda:</i> The agenda was accepted as presented.
2	Discuss Mesa County Libraries Board Bylaw Amendments <ul style="list-style-type: none"> • There was some discussion about using MCL versus MCPLD as short-hand in the bylaws; legal review can help determine which may be used. • Trustees discussed potential changes regarding meeting record keeping, participation in meetings by electronic means, adoption of a parliamentary authority, definition of officers’ terms, clarification of president’s role, employment conditions and responsibilities of the library director, financial reporting updates, committee creation and dissolution. <ul style="list-style-type: none"> ○ Smith informed the committee that she had obtained permission for board use from the author of <i>Bob’s Rules of Order for Colorado Local Governments</i>. ○ Possibly adding names and responsibilities of standing committees to the bylaws was considered, but most committee members were not in favor of this addition. • Trustees accepted several efforts in the draft revised bylaws to reorder sections more logically. • Cyphers explained proposed updates to auxiliary verbs in the bylaws. The amended bylaws are drafted with different verb tenses depending upon context.
3	Consider Conflict of Interest Policy Revisions <ul style="list-style-type: none"> • Cyphers clarified that the Conflict of Interest Policy was updated in consideration of its proposed removal from the bylaws. The policy was streamlined to be more concise and accurate. • Possibly using e-signatures on board conflicts of interest and ethics statements was discussed. Committee members agreed that they are willing to try digital documents using e-sign software. • The committee advocated legal review of this policy in advance of consideration by the board.
4	Review 2019 Changes to MCL Board Handbook <ul style="list-style-type: none"> • Committee members agreed upon use of the title “Past President” for the most recent president. • <i>MCPLD Board Committees:</i> Committee members concurred that language should be updated in the document describing the Good Governance Committee in order to match the Handbook Update Procedure section regarding board approval of handbook updates. The committee recognized that it is too late to implement possible committee streamlining changes or simplification in 2019. Committee members proposed revisiting the idea in 2020.

	<ul style="list-style-type: none"> • <i>Annual Agenda Items:</i> Smith noted that proposed changes include adding some regularly scheduled committee meetings and removing the “agenda type” column in line with the updated agenda format.
5	<p>Adjournment</p> <ul style="list-style-type: none"> • Blanchard moved to adjourn the meeting at 5:32 p.m.; Cyphers seconded. Motion carried.

Minutes submitted by Stacey Smith, MCL Executive Assistant.