



Mesa County Libraries (MCL) are dedicated to protecting the rights and safety of patrons, volunteers, and staff while they enjoy a clean, safe, and comfortable environment. In pursuit of this objective, selected public areas of MCL premises are under continuous video surveillance. Security cameras only record images.

Purpose of Security Cameras

While it is recognized that video surveillance will not prevent all incidents, security cameras serve as a potential deterrent and as a means of identifying and prosecuting offenders. While adhering to applicable federal, state, and local laws concerning the confidentiality of library records, the disclosure of public records, and the protection of individual privacy, MCL's video surveillance system will be used only for the identification of persons breaking the law or violating MCL's Code of Conduct and for the protection and safety of patrons, employees, assets, and property.

Signage in Areas Under Camera Surveillance

Notice of the use of security cameras will be posted at the entrances of MCL buildings so that library visitors have reasonable and adequate warning that surveillance is or may be in operation.

Security Camera Locations

Reasonable efforts will be made to safeguard the privacy of patrons, volunteers, and staff by installing security cameras in locations where there is no expectation of privacy; examples include common areas such as entrances, near book and media collections, delivery areas, and parking lots. Cameras will not be installed in areas where patrons, volunteers, and staff have a reasonable expectation of privacy, such as restrooms.

Retention and Storage of Digital Images and Recordings

Video and call recordings will be kept for a limited amount of time and automatically deleted as system storage capacity dictates. Video recordings of incidents may be retained and reviewed for as long as considered necessary by MCL staff. Storage media will be kept in a secure area.

Requesting Access to Digital Images and Recordings

Pursuant to Colorado Revised Statutes § 24-90-119, MCL is required to protect the privacy of all patrons. Confidentiality and privacy issues prohibit the public from accessing recordings which may contain personally identifiable information about patrons. Digital images or recordings may only be disclosed pursuant to subpoena, upon court order, or where otherwise required by law after requests are reviewed by the Library Director or the Library Director's designee.

REVIEWED AND ADOPTED ON JULY 25, 2019.

Barry Blanchard – MCPLD Board President

Chris Mahre – MCPLD Board Secretary

