



Mesa County Libraries
BOARD
OF **TRUSTEES**
• COMMITTEE MEETING •

Audit Committee
MINUTES

Date and Time: Friday April 24, 2020 – 3:00 p.m.

Location: Virtual Meeting via Zoom

#	Agenda Item
1	Opening <ul style="list-style-type: none">• <i>Call to Order and Roll Call:</i><ul style="list-style-type: none">○ Committee Chair Dean DiDario called the meeting to order at 3:14 p.m.○ BOARD PRESENT: Dean DiDario, Candice Walton, Elaine Barnett○ STAFF PRESENT: Michelle Boisvenue-Fox, Nikki Coolbaugh, Blair Wade○ BOARD ABSENT: Barry Blanchard○ PUBLIC PRESENT: Lisa Hemann, CPA, from Chadwick, Steinkirchner, Davis & Co., P.C.• <i>Review of Agenda:</i> The agenda was accepted as presented.
2	Determine Audit Committee Chair <ul style="list-style-type: none">• Di Dario volunteered to continue to serve as committee chair, the committee accepted DiDario as returning chair.
3	2019 Audit Compilation Update by Lisa Hemann, CPA from Chadwick, Steinkirchner, Davis & Co., P.C. <ul style="list-style-type: none">• Hemann presented to the committee that the audit was performed from March 16th - March 20th virtually. The full audit report will be made available for the committee to meet again and to be presented to the full board of trustees before the June Board of Trustees meeting.• Hemann stated that she does not have any internal control concerns at this time. She also stated that the transition between the old Finance Director and the existing Finance Director has been smooth and there are no transitional concerns.• The committee does not have any concerns for Hemann at this time.• The committee will meet again in June for Hemann to present the full audit report to be approved by the committee and presented to the full board of Trustees.
4	Next Meeting <ul style="list-style-type: none">• June 2020- Exact date and time- TBD
5	Adjournment <ul style="list-style-type: none">• Meeting was adjourned by DiDario at 3:35pm.

Minutes submitted by Nikki Coolbaugh, MCL Executive Support Coordinator