



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 • C O M M I T T E E M E E T I N G •

Good Governance Committee
MINUTES

Date and Time: Monday, August 10, 2020 – 4:30 p.m.

Location: Virtual meeting via Zoom

#	Agenda Item
1	Opening <ul style="list-style-type: none"> • <i>Call to Order and Roll Call:</i> <ul style="list-style-type: none"> ○ Committee Chair Landmeier called the meeting to order at 4:32 p.m. ○ BOARD PRESENT: Abby Landmeier, Barry Blanchard, Candice Walton, Cindy Cyphers ○ STAFF PRESENT: Michelle Boisvenue-Fox, Nikki Coolbaugh • <i>Review of Agenda:</i> The agenda was accepted as presented.
2	Purchasing Policy <ul style="list-style-type: none"> • The Purchasing Policy was distributed and discussed in order to make recommendations due to the requests from the June 2020 Board of Trustees Meeting. The definition of “family” was defined by the committee as “spouse, parents, brothers, sisters, children, or any other immediate relative”.
3	Conflict of Interest Policy <ul style="list-style-type: none"> • The Conflict of Interest Policy was distributed and discussed. The committee discussed when a disclosure would need to be made and to whom these would be reported to. The policy was changed in order to reflect the recommendations of the committee on the definition of family.
4	Board Handbook Changes <ul style="list-style-type: none"> • Previously discussed changes were made to the Board handbook referring to the Evaluation of the Director, Term Expiration Dates and Conflict of Interest policy changes. The committee discussed these changes.
5	Next Steps <ul style="list-style-type: none"> • The policies will be distributed to the chair of the Audit Committee since the policies directly impact the committee and the Conflict of Interest Policy is monitored by the Audit Committee. • The Committee will present the above recommendations to the full Board of Trustees at the August 27, 2020 meeting.
6	Adjournment <ul style="list-style-type: none"> • Meeting was adjourned at 5:24pm.

Minutes submitted by Nikki Coolbaugh, MCL Executive Support Coordinator.