



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 . C O M M I T T E E M E E T I N G .

Clifton Branch Steering Committee
MINUTES

Date and Time: Thursday November 19, 2020 – 10:00 a.m.

Location: Virtual Meeting via Zoom

#	Agenda Item
1	Opening <ul style="list-style-type: none"> • <i>Call to Order and Roll Call:</i> <ul style="list-style-type: none"> ○ Barry Blanchard called the meeting to order at 10.00 a.m. ○ BOARD PRESENT: Barry Blanchard, Cindy Cyphers, Elaine Barnett, Chris Mahre ○ STAFF PRESENT: Michelle Boisvenue-Fox, Nikki Coolbaugh, Blair Wade, Karen Killanxhja, Shana Wade, Shawn Cwalinski, Bob Kretschman ○ COMMUNITY MEMBERS PRESENT: Jane Foster (MCLF), Steve Watson (MCLF), Chris Endreson (UTA), Germaine Low (UTA Student), Alex Hardesty (UTA Student), Miriam Arroyo (UTA Student), Karen Schultz (UTA Student), Kortney Harris (UTA Student), Sylvia Pasquariello (UTA Student), Anna Vandergorst (UTA Student) • <i>Review of Agenda:</i> The agenda was accepted as presented.
2	Community Planning Forum: Boisvenue-Fox discussed the current process of changing the Community Forum from an in-person event to a virtual event. These events will be held on December 2 nd and December 5 th . There will also be postcards sent to neighbors of the property, and the plans for the new property will be posted on the windows of the current Clifton Branch to leave opportunities for feedback for people without access to technology.
3	Ryan Sawyer Marketing Update: Killanxhja discussed her meeting with Ryan Sawyer Marketing and their example for a donation webpage. This page is not currently ready to share with the committee due to it being in the early planning phase.
4	Presentation: UTA Endreson and the UTA students presented their newest revision to site planning. The students included two options for site layout, landscape layout and parking layouts. This information has been developed based on all previous feedback from the committee.
5	Next Steps: <ul style="list-style-type: none"> • Community Forum information will be shared with the committee • Feedback on designs presented by UTA will be given to Coolbaugh by Monday November 23rd to pass on to the UTA students for further changes.
6	Adjournment <ul style="list-style-type: none"> • Meeting was adjourned at 11:00 a.m.

Minutes submitted by Nikki Coolbaugh, MCL Executive Support Coordinator.