



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 • C O M M I T T E E M E E T I N G •

Clifton Branch Steering Committee
MINUTES

Date and Time: Thursday January 21, 2021 – 11:00 a.m.
 Location: Virtual Meeting via Zoom

#	Agenda Item
1	<p>Opening</p> <ul style="list-style-type: none"> • <i>Call to Order and Roll Call:</i> <ul style="list-style-type: none"> ○ Cindy Cyphers called the meeting to order at 11:00 a.m. ○ BOARD PRESENT: Cindy Cyphers ○ STAFF PRESENT: Michelle Boisvenue-Fox, Nikki Coolbaugh, Blair Wade, Karen Kllanxhja, Shana Wade, Shawn Cwalinski, Bob Kretschman ○ COMMUNITY MEMBERS PRESENT: Jane Foster (MCLF), Steve Watson (MCLF), Barry Blanchard, Adam Murray (Marmot), JB Weise (Marmot), Brandon Cole (Marmot), Sean Hanson (Marmot), Chris Endreson (UTA), Germaine Low (UTA Student), Alex Hardesty (UTA Student), Miriam Arroyo (UTA Student), Karen Schultz (UTA Student), Kortney Harris (UTA Student), Hannah Vandergorst (UTA Student), Lydia Prather (UTA Student), Paige Johnson (UTA Student) • <i>Review of Agenda:</i> The agenda was accepted as presented by acclamation.
2	<p>Financial Update:</p> <p>B. Wade presented the distributed financial update for the Clifton Capital Project. The funding estimates were updated since 2020 was over. The numbers distributed are estimates utilizing the data available. The district is in a financial position to provide most of the up-front costs, which will allow the Foundation more time to fundraise.</p>
3	<p>DOLA Update:</p> <p>Kllanxhja gave an update on the application that MCL will be submitting to DOLA when the tier 2 grant application cycle opens on August 2, 2021. The grant request will be for \$750,000, which will require a 50/50 match. Currently, \$750,000 grants are the maximum amount being given, but there are possibilities that this may change before August.</p>
4	<p>Ryan Sawyer Marketing Update:</p> <p>Kllanxhja gave an update on the launch of the Capital Campaign with Ryan Sawyer Marketing. Video interviews are currently being filmed as testimonials for the campaign. The first donation has come in through the Clifton Branch Capital Campaign website.</p>
5	<p>UTA Update:</p> <p>Boisvenue-Fox informed the committee that the plan has been adjusted slightly since the last committee meeting to address the parking situation. The building has been moved closer to Patterson Road and parking spaces have been combined and moved to the north of the site, allowing for overflow parking on the northern parcel.</p>

	Endreson presented the site layout adjustments and refinement that was done from the feedback obtained from the community and staff. The feedback allowed for the UTA students to narrow down to one layout design and offer an initial rendering, including landscaping and parking.
6	<p>Next Steps:</p> <ul style="list-style-type: none"> • All feedback from committee members on the newest site design are due to Boisvenue-Fox by Tuesday January 26th. • Next meeting will be scheduled for February 2021.
7	<p>Adjournment</p> <ul style="list-style-type: none"> • Meeting was adjourned at 11:59 a.m.

Minutes submitted by Nikki Coolbaugh, MCL Executive Support Coordinator.