



Mesa County Libraries
**BOARD
OF TRUSTEES**
• C O M M I T T E E M E E T I N G •

Clifton Branch Steering Committee
MINUTES

Date and Time: Thursday December 17, 2020 – 12:00 p.m.

Location: Virtual Meeting via Zoom

| # | Agenda Item |
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| 1 | <p>Opening</p> <ul style="list-style-type: none">• <i>Call to Order and Roll Call:</i><ul style="list-style-type: none">○ Barry Blanchard called the meeting to order at 12:01 p.m.○ BOARD PRESENT: Barry Blanchard, Cindy Cyphers○ STAFF PRESENT: Michelle Boisvenue-Fox, Nikki Coolbaugh, Blair Wade, Karen Kllanxhja, Shana Wade, Shawn Cwalinski, Bob Kretschman○ COMMUNITY MEMBERS PRESENT: Steve Watson (MCLF), Chris Endreson (UTA), Brandon Cole (Marmot), Sean Hanson (Marmot), JB Weise (Marmot), Adam Murray (Marmot), Germaine Low (UTA Student), Karen Schultz (UTA Student), Kortney Harris (UTA Student), Sylvia Pasquariello (UTA Student), Hannah Vandergorst (UTA Student), Lydia Prather (UTA Student)• <i>Review of Agenda:</i> The agenda was accepted as presented. |
| 2 | <p>Committee Update:</p> <p>Boisvenue-Fox explained that going forward Marmot will be part of the Clifton Branch Steering Committee meetings to work more efficiently and have valuable feedback that can be offered by them as partners in the project. Barry Blanchard will be ending his term on the Mesa County Libraries Board of Trustees effective December 31, 2020 and will no longer be the chair of the committee. Cindy Cyphers will be taking over his position as Board President. Blanchard has agreed to continue as part of the committee as a community member.</p> |
| 3 | <p>Community Forum Recap:</p> <p>Virtual community forums were held the first week of December. Feedback was obtained at the community forums as well as from an online survey and by paper survey at the current Clifton Branch. This feedback was all compiled and distributed to the committee for review. There was overall positive feedback from the community members who submitted information and attended the forum. The recurring themes of questions included: funding questions, parking, building materials, heat island concerns and outdoor space.</p> |
| 4 | <p>Ryan Sawyer Marketing Update:</p> <p>Kllanxhja presented the newly launched Clifton Capital Campaign website. This website is accessible from the regular Mesa County Libraries website at: https://mesacountylibraries.org/aboutus/supportus/clifton-branch-project/</p> |

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| | Donors can give directly through this site, as well as obtain up to date information about the Clifton Branch Project. This website will be evolving throughout the project and will soon include video testimonials from stakeholders and community members. |
| 5 | Update UTA Planning: Endreson and the UTA students have received the feedback obtained from the community forums and will meet with Clifton Branch staff and Marmot staff to move forward with adjustments as needed. The plans are now being narrowed down to one site plan to develop renderings and refined site design. |
| 6 | Timeline: The timeline of the project is still not clearly defined due to altered grant application deadlines and funding schedules. The UTA students have been slightly delayed due to COVID-19 but are only about 60 days out from completion. The final phase of the UTA project will be final renderings that can be used for grant applications. |
| 8 | Adjournment <ul style="list-style-type: none"> • Meeting was adjourned at 12:36 p.m. |

Minutes submitted by Nikki Coolbaugh, MCL Executive Support Coordinator.