

## **2021 Final Budget Narrative**

### **Summary:**

Mesa County Libraries' biggest revenue stream comes from property and specific ownership taxes. The 2021 Budget for Mesa County Libraries includes total revenue for all funds in an amount of \$8,603,800. Of this amount, \$7,312,843 constitutes tax revenue. Additional revenue comes from operating revenue, gifts and grants, and other miscellaneous income items.

Gross assessed property valuations in Mesa County decreased in 2020 to \$2.178 billion from \$2.201 billion in 2019. This change means the Library District will realize a slight decrease in its property tax revenue income. The voter-approved mill levy remains at 3.00 mills, and with abatement levy, the final mill levy certified to the county will be 3.023 mills for 2021.

Total budgeted expenditures for all funds increased by \$7,966 to \$7,991,717 in the 2021 Budget. This budgeted change consists of an increase to the Capital Project Fund of \$71,000 balanced by a decrease to the General Fund of \$63,034.

Employee compensation and benefits at \$4,319,958, or 61.21% of General Fund expenditures, represents the most significant expenditure of the 2021 General Fund budget. Library Materials expenditures for 2021 are budgeted at \$793,700. This figure represents 11.2% of expenditures from the General Fund. This funding level is regarded by the District as acceptable to fulfill the library's aim to satisfy public demand and keep the collection up-to-date in several formats.

The 2021 budget for capital expenditures from the Capital Project Fund is \$934,000 and represents an increase of 8.23% from budgeted total expenditures for 2020 of \$863,000. The Clifton Branch Capital Project timeline has been delayed, pushing expenditures that were budgeted in 2020 into 2021. Capital expenditures in 2021 are budgeted to include planning costs for the Clifton Branch Capital Project, as well as projects such as upgrades to the Central location's HVAC control panel, a new marquee sign and drive-thru window for the Central location, a roof replacement for the Palisade branch, and upgrades to security cameras across the district.

The 2020 Budget is prepared in compliance with Colorado State Statutes and Colorado Budget Laws. Mesa County Public Library District has been able to maintain a healthy financial position through conservative budgeting and spending.

**Mesa County Public Library District  
2021 Final Budget Summary  
General Fund**

Revenue Account Description	2018 Actual	% of 2018 Total Revenue	2019 Actual	% of 2019 Total Revenue	2020 Final Budget	% of 2020 Total Revenue	2020 Projection	2021 Proposed Budget	% of 2021 Total Revenue
Tax Revenue	\$ 6,260,932	94.9%	\$ 6,665,579	92.6%	\$ 7,358,270	92.9%	\$ 7,436,285	\$ 7,312,843	95.5%
Operating Revenue	\$ 225,785	3.4%	\$ 285,971	4.0%	\$ 132,000	1.7%	\$ 123,303	\$ 56,300	0.7%
Gifts & Grants	\$ 114,063	1.7%	\$ 243,987	3.4%	\$ 427,091	5.4%	\$ 231,946	\$ 284,657	3.7%
<b>Total Revenue</b>	<b>\$ 6,600,781</b>	<b>100.0%</b>	<b>\$ 7,195,536</b>	<b>100.0%</b>	<b>\$ 7,917,361</b>	<b>100.0%</b>	<b>\$ 7,791,535</b>	<b>\$ 7,653,800</b>	<b>100.0%</b>
<b>Expenditures</b>									
Compensation & Benefits	\$ 3,866,825	58.6%	\$ 3,938,194	54.7%	\$ 4,318,328	54.5%	\$ 4,027,796	\$ 4,319,958	56.4%
Administration	\$ 224,685	3.4%	\$ 239,245	3.3%	\$ 288,160	3.6%	\$ 235,879	\$ 275,067	3.6%
Youth Services	\$ 32,593	0.5%	\$ 28,990	0.4%	\$ 42,715	0.5%	\$ 20,215	\$ 40,465	0.5%
Technology	\$ 441,742	6.7%	\$ 474,462	6.6%	\$ 480,000	6.1%	\$ 440,502	\$ 469,500	6.1%
Information Services	\$ 9,640	0.1%	\$ 6,896	0.1%	\$ 11,450	0.1%	\$ 5,392	\$ 12,950	0.2%
Public Services	\$ 12,631	0.2%	\$ 89,134	1.2%	\$ 120,500	1.5%	\$ 91,050	\$ 95,250	1.2%
Branch Services	\$ 95,842	1.5%	\$ 10,540	0.1%	\$ 11,900	0.2%	\$ 7,197	\$ 12,690	0.2%
Development & Foundation	\$ 6,816	0.1%	\$ 4,845	0.1%	\$ 14,600	0.2%	\$ 3,843	\$ 13,750	0.2%
Collection Management	\$ 863	0.0%	\$ 1,543	0.0%	\$ 13,100	0.2%	\$ 11,115	\$ 13,100	0.2%
Library Materials	\$ 798,513	12.1%	\$ 760,646	10.6%	\$ 793,700	10.0%	\$ 738,958	\$ 793,700	10.4%
Communication	\$ 76,198	1.2%	\$ 71,692	1.0%	\$ 96,350	1.2%	\$ 47,639	\$ 91,600	1.2%
Adult Learning Center	\$ 13,365	0.2%	\$ 15,200	0.2%	\$ 16,400	0.2%	\$ 15,060	\$ 16,400	0.2%
Technology Services	\$ 26,266	0.4%	\$ 23,420	0.3%	\$ 34,000	0.4%	\$ 30,072	\$ 32,250	0.4%
Human Resources	\$ 28,501	0.4%	\$ 67,740	0.9%	\$ 34,680	0.4%	\$ 21,820	\$ 34,945	0.5%
Facilities	\$ 328,775	5.0%	\$ 376,943	5.2%	\$ 471,837	6.0%	\$ 391,979	\$ 501,435	6.6%
Grant Funded Expenditures	\$ 90,834	1.4%	\$ 142,680	2.0%	\$ 323,031	4.1%	\$ 430,791	\$ 284,657	3.7%
General Fund Contingency	\$ -	0.0%	\$ -	0.0%	\$ 50,000	0.6%	\$ -	\$ 50,000	0.7%
<b>Total Operating Expenditures</b>	<b>\$ 6,054,087</b>	<b>91.7%</b>	<b>\$ 6,252,169</b>	<b>86.9%</b>	<b>\$ 7,120,751</b>	<b>89.9%</b>	<b>\$ 6,519,308</b>	<b>\$ 7,057,717</b>	<b>92.2%</b>
<b>Revenue Over/Under Expenditures</b>	<b>\$ 546,694</b>		<b>\$ 943,368</b>		<b>\$ 796,610</b>		<b>\$ 1,272,226</b>	<b>\$ 596,083</b>	<b>7.8%</b>
<b>Beginning Fund Balance</b>	<b>\$ 4,621,092</b>		<b>\$ 5,167,786</b>		<b>\$ 6,111,154</b>		<b>\$ 6,111,154</b>	<b>\$ 7,133,380</b>	
Transfer Out - Capital Project Fund	\$ -		\$ -		\$ (750,000)		\$ (250,000)	\$ (750,000)	
<b>Ending Fund Balance</b>	<b>\$ 5,167,786</b>		<b>\$ 6,111,154</b>		<b>\$ 6,157,764</b>		<b>\$ 7,133,380</b>	<b>\$ 6,979,463</b>	

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	2019 Actual	2020 Amended Budget	2020 Projection	2021 Proposed Budget
<b>Revenue</b>				
<b>Tax Revenues</b>				
Property Tax Revenue	\$ 5,806,649	\$ 6,558,270	\$ 6,586,285	\$ 6,520,843
SOT Tax Revenue	\$ 858,930	\$ 800,000	\$ 850,000	\$ 792,000
<b>Tax Revenues</b>	<b>\$ 6,665,579</b>	<b>\$ 7,358,270</b>	<b>\$ 7,436,285</b>	<b>\$ 7,312,843</b>
<b>Operating Revenue</b>				
Sales Revenue	\$ 604	\$ 1,000	\$ 562	\$ 500
Printing Revenue	\$ 34,168	\$ 30,000	\$ 12,691	\$ 15,000
Collection Revenue	\$ 3,695	\$ -	\$ -	\$ -
Billed Revenue	\$ 65,358	\$ 6,000	\$ 12,793	\$ 10,000
Misc Revenue	\$ 38,007	\$ 40,000	\$ 31,837	\$ 25,800
Interest Income	\$ 98,439	\$ 50,000	\$ 44,010	\$ 15,000
Investment Change	\$ 45,699	\$ 5,000	\$ 21,411	\$ (10,000)
<b>Total Operating Revenue</b>	<b>\$ 285,971</b>	<b>\$ 132,000</b>	<b>\$ 123,303</b>	<b>\$ 56,300</b>
<b>Restricted Revenues</b>				
Library Donations	\$ -	\$ 30,500	\$ 2,000	\$ 19,000
Library Grants	\$ 243,987	\$ 372,591	\$ 214,796	\$ 249,157
Friends/Foundation Gifts	\$ -	\$ 24,000	\$ 15,150	\$ 16,500
<b>Total Restricted Revenues</b>	<b>\$ 243,987</b>	<b>\$ 427,091</b>	<b>\$ 231,946</b>	<b>\$ 284,657</b>
<b>Total Revenue</b>	<b>\$ 7,195,536</b>	<b>\$ 7,917,361</b>	<b>\$ 7,791,535</b>	<b>\$ 7,653,800</b>

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	2019 Actual	2020 Amended Budget	2020 Projection	2021 Proposed Budget
<b>Personnel</b>				
<b>Compensation</b>				
Compensation Expense	\$ 22,491	\$ 15,000	\$ (10,000)	\$ 15,000
Administration	\$ 630,574	\$ 544,417	\$ 548,652	\$ 568,218
Communications	\$ -	\$ 172,404	\$ 155,428	\$ 156,150
Branch	\$ 498,160	\$ 527,539	\$ 519,414	\$ 560,973
Facilities	\$ 101,134	\$ 98,544	\$ 85,699	\$ 96,109
Adult Learning Center	\$ 187,774	\$ 127,695	\$ 135,226	\$ 291,795
Literacy Instructors - AEFLA Grant		\$ 109,200	\$ 93,938	\$ (158,184)
Public Services	\$ 420,869	\$ 444,544	\$ 423,906	\$ 450,244
Information Services	\$ 395,741	\$ 410,394	\$ 403,023	\$ 404,500
Security	\$ 115,958	\$ 118,796	\$ 111,474	\$ 130,303
Collection Management	\$ 249,997	\$ 251,612	\$ 258,473	\$ 265,778
Youth Services	\$ 274,968	\$ 285,988	\$ 271,612	\$ 286,210
Technology Services	\$ 245,876	\$ 249,849	\$ 230,253	\$ 254,465
<b>Total Compensation</b>	<b>\$ 3,143,543</b>	<b>\$ 3,355,982</b>	<b>\$ 3,227,098</b>	<b>\$ 3,321,561</b>
<b>Employee Benefits</b>				
Wellness Expense	\$ 5,885	\$ 10,000	\$ 5,890	\$ 13,200
Unemployment Claims Expense	\$ 595	\$ 26,000	\$ 4,143	\$ 20,000
FICA Taxes	\$ 234,415	\$ 255,585	\$ 240,795	\$ 265,053
Health Insurance Expense	\$ 281,632	\$ 303,948	\$ 304,794	\$ 426,874
Dental Insurance Expense	\$ 22,295	\$ 24,183	\$ 21,775	\$ 21,653
Long-Term Disability	\$ 4,128	\$ 4,484	\$ 4,471	\$ 4,198
Vision Insurance Expense	\$ 2,638	\$ 2,968	\$ 2,839	\$ 2,754
Worker's Compensation	\$ 6,129	\$ 35,000	\$ 1,775	\$ 35,000
Retirement - CRA	\$ 116,886	\$ 124,426	\$ 124,585	\$ 136,056
HRA/FSA Administration	\$ 5,566	\$ 6,000	\$ 5,603	\$ 6,200
FSA Liability Expense	\$ -	\$ 1,000	\$ -	\$ -
Ancillary Coverage	\$ 594	\$ 6,435	\$ 3,564	\$ 5,000
Healthcare Reimbursement	\$ 34,762	\$ 50,000	\$ 21,935	\$ 50,000
Life Insurance Expense	\$ 4,042	\$ 4,244	\$ 4,248	\$ 3,505
Broker Services	\$ 12,360	\$ 14,000	\$ 12,000	\$ 6,000
Tuition Reimbursement	\$ 10,556	\$ 15,000	\$ 12,000	\$ 15,000
Language Stipend	\$ -	\$ -	\$ -	\$ 2,000
Staff Training - External	\$ 44,518	\$ 64,073	\$ 45,243	\$ 30,831
Internal Training	\$ 7,648	\$ 15,000	\$ 341	\$ 5,000
Literacy Instructors - AEFLA Grant	\$ -	\$ -	\$ (15,302.62)	\$ (49,928)
<b>Total Employee Benefits</b>	<b>\$ 794,651</b>	<b>\$ 962,346</b>	<b>\$ 800,698</b>	<b>\$ 998,397</b>
<b>Total Personnel</b>	<b>\$ 3,938,194</b>	<b>\$ 4,318,328</b>	<b>\$ 4,027,796</b>	<b>\$ 4,319,958</b>
			% of Total Revenue	56.44%
			% of Total Expenditures	61.21%

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	<b>2019 Actual</b>	<b>2020 Amended Budget</b>	<b>2020 Projection</b>	<b>2021 Proposed Budget</b>
<b>Administration</b>				
Misc	\$ 12	\$ -	\$ 50	\$ 150
County Treasurer Fees	\$ 116,221	\$ 125,860	\$ 131,500	\$ 130,417
Sales Tax Expense	\$ 2,624	\$ 3,000	\$ 1,954	\$ 3,000
Operating Supplies	\$ 7,268	\$ 6,000	\$ 1,766	\$ 12,000
Postage	\$ 6,180	\$ 5,500	\$ 3,766	\$ 6,500
Telephone Service	\$ 20,233	\$ 27,800	\$ 19,947	\$ 25,000
Broadband Service	\$ 7,347	\$ 25,000	\$ 13,934	\$ 15,000
Bank & Service Charges	\$ 13,138	\$ 14,000	\$ 5,216	\$ 14,000
Small Equipment/Fixtures	\$ 1,753	\$ 5,000	\$ 600	\$ 2,000
Consulting Services	\$ 24,316	\$ 30,000	\$ 27,681	\$ 30,400
Legal Services	\$ 1,998	\$ 5,000	\$ 709	\$ 5,000
Auditing Services	\$ 15,000	\$ 22,000	\$ 15,000	\$ 15,500
Collections Expense	\$ 5,710	\$ -	\$ 1,280	\$ -
Staff Mileage	\$ 1,588	\$ 2,500	\$ 705	\$ 1,500
Meeting Expense	\$ 3,962	\$ 5,000	\$ 1,400	\$ 3,000
Membership Expense	\$ 5,248	\$ 5,500	\$ 4,574	\$ 5,500
Software	\$ 6,648	\$ 6,000	\$ 5,799	\$ 6,100
<b>Total Administration</b>	<b>\$ 239,245</b>	<b>\$ 288,160</b>	<b>\$ 235,879</b>	<b>\$ 275,067</b>

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	<b>2019 Actual</b>	<b>2020 Amended Budget</b>	<b>2020 Projection</b>	<b>2021 Proposed Budget</b>
<b>Youth Services</b>				
Operating Supplies	\$ 2,396	\$ 3,000	\$ 1,314	\$ 2,800
Programming Supplies	\$ 8,003	\$ 10,000	\$ 8,518	\$ 10,000
Small Equipment/Fixtures	\$ 1,243	\$ 4,000	\$ 1,471	\$ 4,000
Programming	\$ 13,988	\$ 15,000	\$ 2,810	\$ 15,000
Movie License	\$ 1,864	\$ 1,865	\$ 1,865	\$ 1,865
Staff Mileage	\$ 701	\$ 1,500	\$ 414	\$ 800
Memberships	\$ 794	\$ 1,350	\$ 1,000	\$ 1,000
YS Software	\$ -	\$ 6,000	\$ 2,824	\$ 5,000
<b>Total Youth Services</b>	<b>\$ 28,990</b>	<b>\$ 42,715</b>	<b>\$ 20,215</b>	<b>\$ 40,465</b>

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	<b>2019 Actual</b>	<b>2020 Amended Budget</b>	<b>2020 Projection</b>	<b>2021 Proposed Budget</b>
<b>Technology</b>				
Computer Hardware	\$ 98,102	\$ 70,000	\$ 51,408	\$ 75,000
Computer Software/Subscription	\$ 22,476	\$ 14,500	\$ 11,893	\$ 12,000
Computer Supplies	\$ 16,572	\$ 13,000	\$ 567	\$ 9,000
Computer Consulting	\$ 12,525	\$ 42,000	\$ 36,633	\$ 33,000
Computer Repair	\$ -	\$ 500	\$ -	\$ 500
Marmot Services	\$ 324,788	\$ 340,000	\$ 340,000	\$ 340,000
<b>Total Technology</b>	<b>\$ 474,462</b>	<b>\$ 480,000</b>	<b>\$ 440,502</b>	<b>\$ 469,500</b>

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	<b>2019 Actual</b>	<b>2020 Amended Budget</b>	<b>2020 Projection</b>	<b>2021 Proposed Budget</b>
<b>Information Services</b>				
Operating Supplies	\$ 923	\$ 1,000	\$ 621	\$ 1,000
Art Committee Supplies	\$ 404	\$ 2,000	\$ 135	\$ 2,000
Programming Supplies	\$ 778	\$ 2,000	\$ 351	\$ 2,000
ComicCon	\$ -	\$ -	\$ -	\$ 3,000
Small Equipment/Fixtures	\$ 989	\$ 1,000	\$ 505	\$ 600
Adult Programming	\$ 2,527	\$ 1,800	\$ 595	\$ 1,000
ILL Expense	\$ 598	\$ 650	\$ 576	\$ 650
Staff Mileage	\$ 118	\$ 200	\$ 168	\$ 100
Memberships	\$ 559	\$ 1,300	\$ 940	\$ 1,100
Media Licenses	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total Information Services</b>	<b>\$ 6,896</b>	<b>\$ 11,450</b>	<b>\$ 5,392</b>	<b>\$ 12,950</b>



**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	2019 Actual	2020 Amended Budget	2020 Projection	2021 Proposed Budget
<b>Public Services</b>				
Operating Supplies	\$ 13,338	\$ 14,000	\$ 14,000	\$ 10,000
Courier Service	\$ 72,856	\$ 100,000	\$ 75,000	\$ 80,000
Small Equipment/Fixtures	\$ 1,971	\$ 2,000	\$ 1,453	\$ 2,000
Staff Mileage	\$ 194	\$ 1,000	\$ 89	\$ 1,000
Refunds & Reimbursements	\$ 557	\$ 3,000	\$ 188	\$ 2,000
Memberships	\$ 218	\$ 500	\$ 320	\$ 250
<b>Total Public Services</b>	<b>\$ 89,134</b>	<b>\$ 120,500</b>	<b>\$ 91,050</b>	<b>\$ 95,250</b>

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	2019 Actual	2020 Amended Budget	2020 Projection	2021 Proposed Budget
<b>East Branch Services</b>				
Operating Supplies	\$ 1,551	\$ 1,860	\$ 1,151	\$ 1,750
Programming Supplies	\$ 762	\$ 720	\$ 400	\$ 1,000
Small Equipment/Fixtures	\$ 1,009	\$ 1,560	\$ 923	\$ 1,000
Staff Mileage	\$ 2,933	\$ 2,700	\$ 1,456.15	\$ 2,250
Memberships	\$ 69	\$ 300	\$ 238	\$ 250
<b>Total East Branch Services</b>	<b>\$ 6,324</b>	<b>\$ 7,140</b>	<b>\$ 4,168</b>	<b>\$ 6,250</b>
<b>West Branch Services</b>				
Operating Supplies	\$ 1,035	\$ 1,240	\$ 834	\$ 1,500
Programming Supplies	\$ 508	\$ 480	\$ 333	\$ 1,000
Small Equipment/Fixtures	\$ 672	\$ 1,040	\$ 666	\$ 1,040
Staff Mileage	\$ 1,955	\$ 1,800	\$ 1,021	\$ 2,700
Memberships	\$ 46	\$ 200	\$ 175	\$ 200
<b>Total West Branch Services</b>	<b>\$ 4,216</b>	<b>\$ 4,760</b>	<b>\$ 3,029</b>	<b>\$ 6,440</b>
<b>Total Branch Services</b>	<b>\$ 10,540</b>	<b>\$ 11,900</b>	<b>\$ 7,197</b>	<b>\$ 12,690</b>

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	<b>2019 Actual</b>	<b>2020 Amended Budget</b>	<b>2020 Projection</b>	<b>2021 Proposed Budget</b>
<b>Development</b>				
Operating Supplies	\$ 43	\$ 150	\$ 240	\$ 150
Fundraising Supplies	\$ -	\$ 1,500	\$ -	\$ 1,500
Foundation Postage	\$ -	\$ 1,500	\$ -	\$ 1,500
Programming Supplies	\$ 40	\$ -	\$ -	\$ -
Foundation Audit Services	\$ 1,260	\$ 1,800	\$ 1,450	\$ 1,200
Consulting Services	\$ -	\$ 600	\$ -	\$ 600
Fundraising Activities	\$ 2,147	\$ 5,000	\$ 100	\$ 5,000
Licenses and Fees	\$ 777	\$ 800	\$ 588	\$ 800
Public Relations	\$ 103	\$ 2,500	\$ 740	\$ 2,500
Memberships	\$ 474	\$ 750	\$ 725	\$ 500
<b>Total Development</b>	<b>\$ 4,845</b>	<b>\$ 14,600</b>	<b>\$ 3,843</b>	<b>\$ 13,750</b>

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	<b>2019 Actual</b>	<b>2020 Amended Budget</b>	<b>2020 Projection</b>	<b>2021 Proposed Budget</b>
<b>Collection Management</b>				
Operating Supplies	\$ 779	\$ 1,000	\$ 328	\$ 1,000
Small Equipment/Fixtures	\$ -	\$ 250	\$ 69	\$ 250
Staff Mileage	\$ 330	\$ 450	\$ 361	\$ 450
Memberships	\$ 434	\$ 400	\$ 356	\$ 400
CM Software	\$ -	\$ 11,000	\$ 10,000	\$ 11,000
<b>Total Collection Management</b>	<b>\$ 1,543</b>	<b>\$ 13,100</b>	<b>\$ 11,115</b>	<b>\$ 13,100</b>

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	2019 Actual	2020 Amended Budget	2020 Projection	2021 Proposed Budget
<b>Library Materials</b>				
Adult Fiction	\$ 110,389	\$ 112,000	\$ 100,000	\$ 100,000
Adult Non Fiction	\$ 81,739	\$ 79,400	\$ 75,000	\$ 72,500
Reference	\$ 6,352	\$ 8,000	\$ 8,000	\$ 9,000
Periodicals	\$ 13,878	\$ 16,000	\$ 16,000	\$ 15,000
Electronic Databases	\$ 102,275	\$ 87,000	\$ 87,000	\$ 90,000
Adult Media - Audio	\$ 38,600	\$ 41,000	\$ 32,658.44	\$ 35,000
Adult Media - Video	\$ 86,763	\$ 85,000	\$ 60,000.00	\$ 75,000
Adult Media - Other	\$ 3,783	\$ 4,500	\$ 4,500	\$ 4,000
Adult Foreign Language	\$ 3,084	\$ 6,000	\$ 6,000	\$ 4,500
Large Print	\$ 16,749	\$ 16,000	\$ 16,000	\$ 15,000
Teen Print	\$ 27,512	\$ 29,500	\$ 29,500	\$ 25,000
Teen Media - Video	\$ 114	\$ -	\$ -	\$ -
Teen Media - Other	\$ 3,399	\$ 4,500	\$ 4,500	\$ 4,000
Children's Print	\$ 128,857	\$ 141,000	\$ 141,000	\$ 119,200
Children's Media - Audio	\$ 5,404	\$ 7,000	\$ 7,000	\$ 6,000
Children's Media - Video	\$ 16,450	\$ 20,000	\$ 15,000	\$ 17,000
Children's Media - Other	\$ 4,272	\$ 4,500	\$ 4,500	\$ 4,000
Children's Foreign Language	\$ 5,153	\$ 6,000	\$ 6,000	\$ 5,000
Literacy	\$ 1,745	\$ 1,800	\$ 1,800	\$ 1,000
Digital Content				
Overdrive	\$ 99,738	\$ 118,500	\$ 120,000	\$ 135,000
Hoopla	\$ -	\$ -	\$ -	\$ 30,000
Kanopy	\$ -	\$ -	\$ -	\$ 21,500
Total Digital Content	\$ 99,738	\$ 118,500	\$ 120,000	\$ 186,500
Processing Supplies	\$ 4,391	\$ 6,000	\$ 4,500	\$ 6,000
<b>Total Library Materials</b>	<b>\$ 760,646</b>	<b>\$ 793,700</b>	<b>\$ 738,958</b>	<b>\$ 793,700</b>
			% Of Total Revenue	10.4%
			% of Total Expenditures	11.2%

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	<b>2019 Actual</b>	<b>2020 Amended Budget</b>	<b>2020 Projection</b>	<b>2021 Proposed Budget</b>
<b>Communications</b>				
Promotions	\$ 4,558	\$ 6,000	\$ 1,100	\$ 5,000
Operating Supplies	\$ 24	\$ 350	\$ 100	\$ 350
Printing	\$ 9,466	\$ 10,000	\$ 5,266	\$ 10,000
Advertising	\$ 51,268	\$ 65,000	\$ 30,000	\$ 60,000
Small Equipment/Fixtures	\$ 411	\$ 2,000	\$ 68	\$ 1,000
Memberships	\$ 75	\$ 300	\$ 300	\$ 300
Signage	\$ 1,461	\$ 5,000	\$ 3,784	\$ 4,000
Software	\$ 1,964	\$ 3,500	\$ 6,200	\$ 6,600
Staff Mileage	\$ 359	\$ 200	\$ 128	\$ 200
Translation Services	\$ -	\$ -	\$ 25	\$ 150
Volunteer Recognition	\$ 2,466	\$ 4,000	\$ 669	\$ 4,000
<b>Total Communications</b>	<b>\$ 71,692</b>	<b>\$ 96,350</b>	<b>\$ 47,639</b>	<b>\$ 91,600</b>

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	<b>2019 Actual</b>	<b>2020 Amended Budget</b>	<b>2020 Projection</b>	<b>2021 Proposed Budget</b>
<b>Adult Learning Center</b>				
Operating Supplies	\$ 9,640	\$ 12,000	\$ 12,000	\$ 12,000
Programming Supplies	\$ 1,852	\$ 2,000	\$ 1,500	\$ 2,000
Small Equipment/Fixtures	\$ 583	\$ 600	\$ 656	\$ 600
Programming	\$ 484	\$ 500	\$ -	\$ 500
Staff Mileage	\$ 234	\$ 400	\$ 25	\$ 400
Literacy Recognition	\$ 2,043	\$ 500	\$ 500	\$ 500
Membership	\$ 364	\$ 400	\$ 379	\$ 400
<b>Total Adult Learning Center</b>	<b>\$ 15,200</b>	<b>\$ 16,400</b>	<b>\$ 15,060</b>	<b>\$ 16,400</b>

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	<b>2019 Actual</b>	<b>2020 Amended Budget</b>	<b>2020 Projection</b>	<b>2021 Proposed Budget</b>
<b>Technology Services</b>				
Operating Supplies	\$ 951	\$ 1,000	\$ 1,000	\$ 1,000
Small Equipment/Fixtures	\$ 4,152	\$ 4,000	\$ 2,063	\$ 4,000
Content Production	\$ 17,933	\$ 22,000	\$ 22,000	\$ 22,500
Memberships	\$ 342	\$ 500	\$ 459	\$ 500
Staff Mileage	\$ 42	\$ 500	\$ 50	\$ 250
TS Software	\$ -	\$ 6,000	\$ 4,500	\$ 4,000
<b>Total Technology Services</b>	<b>\$ 23,420</b>	<b>\$ 34,000</b>	<b>\$ 30,072</b>	<b>\$ 32,250</b>



**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	<b>2019 Actual</b>	<b>2020 Amended Budget</b>	<b>2020 Projection</b>	<b>2021 Proposed Budget</b>
<b>Human Resources</b>				
Operating Supplies	\$ 259	\$ 370	\$ 350	\$ 350
Department Software	\$ 2,142	\$ 2,500	\$ 2,100	\$ 2,670
Recruitment Expense	\$ 31,504	\$ 3,000	\$ 1,051	\$ 2,800
Relocation Expense	\$ 13,795	\$ 1,000	\$ -	\$ 1,000
Memberships	\$ 6,264	\$ 6,210	\$ 6,500	\$ 6,500
Professional Services	\$ -	\$ 1,000	\$ -	\$ 1,600
Legal Services	\$ -	\$ 5,000	\$ -	\$ 5,000
Recognitions/Awards	\$ 5,403	\$ 5,100	\$ 5,100	\$ 5,200
Employee Relations	\$ 8,374	\$ 10,500	\$ 6,719	\$ 9,825
<b>Total Human Resources</b>	<b>\$ 67,740</b>	<b>\$ 34,680</b>	<b>\$ 21,820</b>	<b>\$ 34,945</b>

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	2019 Actual	2020 Amended Budget	2020 Projection	2021 Proposed Budget
<b>Facilities</b>				
Operating Supplies	\$ 332	\$ 500	\$ 154	\$ 500
Safety Expense	\$ 1,473	\$ 2,500	\$ 906	\$ 2,500
Gasoline	\$ 2,647	\$ 3,000	\$ 1,838	\$ 3,000
Vehicle Maintenance	\$ 853	\$ 2,000	\$ 2,962	\$ 4,000
Equipment Maintenance	\$ 537	\$ 1,000	\$ 621	\$ 1,000
Building Maintenance	\$ 27,448	\$ 40,000	\$ 40,000	\$ 52,000
Janitorial Services	\$ 69,986	\$ 89,000	\$ 70,738	\$ 90,000
Lawn Maintenance	\$ 4,518	\$ 18,600	\$ 9,551	\$ 18,600
Small Equipment/Fixtures	\$ 3,602	\$ 5,000	\$ 161	\$ 5,000
Vehicle License & Registration	\$ 7	\$ 10	\$ 10	\$ 10
Building Maintenance- Branches	\$ 7,071	\$ 9,350	\$ 11,446	\$ 14,450
Custodial Supplies	\$ 10,674	\$ 14,000	\$ 8,625	\$ 16,800
Lease Expense	\$ 107,944	\$ 114,000	\$ 110,000	\$ 116,000
Water/Sewer Expense	\$ 9,476	\$ 10,500	\$ 12,914	\$ 10,500
Natural Gas	\$ 17,963	\$ 20,000	\$ 12,671	\$ 20,000
Trash Disposal	\$ 3,138	\$ 3,500	\$ 3,680	\$ 3,675
Electric Expense	\$ 69,737	\$ 82,000	\$ 67,636	\$ 84,000
Pest Control Expense	\$ 2,840	\$ 3,877	\$ 3,663	\$ 4,000
Recycling Expense	\$ 997	\$ 2,500	\$ 878	\$ 2,500
Insurance Expense	\$ 30,371	\$ 35,000	\$ 28,180	\$ 35,000
Storage Expense	\$ -	\$ -	\$ -	\$ 2,400
Staff Mileage	\$ 5,329	\$ 5,500	\$ 5,342	\$ 5,500
Facilities Contingency	\$ -	\$ 10,000	\$ -	\$ 10,000
<b>Total Facilities</b>	<b>\$ 376,943</b>	<b>\$ 471,837</b>	<b>\$ 391,979</b>	<b>\$ 501,435</b>

**Mesa County Public Library District  
2021 Final Budget  
General Fund**

	2019 Actual	2020 Amended Budget	2020 Projection	2021 Proposed Budget
<b>Restricted Funding Expenditures</b>				
Adult Learning Center	\$ 53,974	\$ 105,000	\$118,687.00	\$ 210,060
AEFLA			\$110,187.00	\$204,060
United Way			\$5,000.00	\$5,000
Other			\$3,500.00	\$1,000
Collections	\$ 12,701	\$ 40,263	\$ 40,263	\$ 35,097
Youth	\$ 25,350	\$ -	\$ -	
Special Events	\$ 18,609	\$ 18,500	\$10,886	\$ 15,000
Summer Reading	\$ -	\$7,000	\$4,886	\$7,000
ComicCon	\$ -	\$6,000	\$3,000	\$5,500
Culturefest	\$ -	\$5,500	\$3,000	\$2,500
Computer Technology	\$ 3,889	\$ -	\$ -	\$ -
Misc	\$ 28,157	\$159,268	\$142,268	\$24,500
Misc	\$26,657	\$3,500	\$3,500	\$3,000
AiR	\$1,500	\$1,500	\$500	\$1,500
Discovery Garden	\$0	\$16,000	\$10,000	\$5,000
Clifton Capital Project	\$0	\$10,000	\$0	\$15,000
DOLA CARES	\$0	\$128,268	\$128,268	\$0
<b>Total Restricted Funding Expenditures</b>	<b>\$ 142,680</b>	<b>\$ 323,031</b>	<b>\$ 430,791</b>	<b>\$ 284,657</b>
<b>General Fund Capital Expense</b>				
Contingency	\$ -	\$ 50,000	\$ -	\$ 50,000
<b>Total General Fund Capital Expense</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>
<b>Total Expenditures</b>	<b>\$ 6,252,169</b>	<b>\$ 7,120,751</b>	<b>\$ 6,519,308</b>	<b>\$ 7,057,717</b>
<b>Revenue Over(Under) Expenditures</b>	<b>\$ 943,368</b>	<b>\$ 796,610</b>	<b>\$ 1,272,226</b>	<b>\$ 596,083</b>
<b>BEGINNING FUND BALANCE</b>	<b>\$ 5,167,786</b>	<b>\$ 6,111,154</b>	<b>\$ 6,111,154</b>	<b>\$ 7,133,380</b>
<b>Net Income</b>	<b>\$ 943,368</b>	<b>\$ 796,610</b>	<b>\$ 1,272,226</b>	<b>\$ 596,083</b>
<b>Tranfers Out - Capital Project Fund</b>	<b>\$ -</b>	<b>\$ (750,000)</b>	<b>\$ (250,000)</b>	<b>\$ (750,000)</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 6,111,154</b>	<b>\$ 6,157,764</b>	<b>\$ 7,133,380</b>	<b>\$ 6,979,463</b>

**Mesa County Public Library District  
2021 Final Budget  
Capital Project Fund**

	2019 Actual	2020 Final Budget	2020 Projection	2021 Proposed Budget
<b>Revenue</b>				
Transfer In - General Fund	\$ -	\$ 750,000	\$ 250,000	\$ 750,000
Foundation	\$ -	\$ 200,000	\$ -	\$ 200,000
Gifts/Donations	\$ -	\$ 50,000	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 250,000</b>	<b>\$ 950,000</b>
<b>Expenditures</b>				
<b>Capital Expenditures</b>				
245420 Landscape Improvements	\$ -	\$ 15,000	\$ 12,328	\$ -
245430 Building Improvements	\$ -	\$ 100,000	\$ 125,000	\$ 50,000
245500 Signage	\$ -	\$ -	\$ -	\$ 18,000
245605 RFID	\$ 18,535	\$ -	\$ -	\$ -
245551 Branch - Improvements	\$ 3,169	\$ 32,000	\$ 10,000	\$ 60,000
245621 Licenses, Permits, Fees	\$ -	\$ -	\$ -	\$ -
245608 Architect & Engineering fees	\$ -	\$ 425,000	\$ 13,690	\$ 425,000
245609 Construction Management & Consulting	\$ 6,307	\$ 100,000	\$ -	\$ 150,000
245613 Art Work	\$ 1,400	\$ 1,000	\$ 1,000	\$ 1,000
245610 Furniture, Fixtures & Equipment	\$ 22,397	\$ 75,000	\$ 50,000	\$ 115,000
Contingency	\$ -	\$ 50,000	\$ -	\$ 50,000
<b>Total Capital Expenditures</b>	<b>\$ 51,808</b>	<b>\$ 798,000</b>	<b>\$ 212,018</b>	<b>\$ 869,000</b>
<b>Capital Projects</b>				
245606 Hard Costs/New Construction	\$ -	\$ -	\$ -	\$ -
245607 Soft Costs	\$ 49,893	\$ 15,000	\$ 2,000	\$ 15,000
245650 Contingency	\$ -	\$ 50,000	\$ -	\$ 50,000
<b>Total Capital Projects</b>	<b>\$ 49,893</b>	<b>\$ 65,000</b>	<b>\$ 2,000</b>	<b>\$ 65,000</b>
<b>Total Expenditures</b>	<b>\$ 101,701</b>	<b>\$ 863,000</b>	<b>\$ 214,018</b>	<b>\$ 934,000</b>
<b>Revenue Over(Under) Expenditures</b>	<b>\$ (101,701)</b>	<b>\$ 137,000</b>	<b>\$ 35,982</b>	<b>\$ 16,000</b>
<b>Beginning Fund Balance</b>	<b>\$ 1,792,854</b>	<b>\$ 1,691,153</b>	<b>\$ 1,691,153</b>	<b>\$ 1,727,134</b>
Net Income	\$ (101,701)	\$ 137,000	\$ 35,982	\$ 16,000
<b>Ending Fund Balance</b>	<b>\$ 1,691,153</b>	<b>\$ 1,828,153</b>	<b>\$ 1,727,134</b>	<b>\$ 1,743,134</b>