



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 • B O A R D M E E T I N G •

MINUTES

Date and Time: Thursday, May 27, 2021 – 5:30 p.m.

Location: Central Library, 443 N. 6th St., Grand Junction, CO – Monument Community Room

#	Agenda Item
1	Opening: Call to Order and Roll Call <ul style="list-style-type: none"> • Board President Cyphers called to order the regular meeting at 5:30 p.m. A quorum was present. • BOARD PRESENT: Cindy Cyphers, Elaine Barnett, Candice Walton, Abby Landmeier, Sue Conry, Alice Dow • BOARD ABSENT/EXCUSED: Dean DiDario • STAFF PRESENT: Michelle Boisvenue-Fox, Nikki Coolbaugh, Blair Wade, Karen Kllanxhja, Shawn Cwalinski, Shanachie Carroll, Bob Kretschman, Cydney Clink, Erik Lionberger, Emily McConnell, Sean Edwards • GUESTS PRESENT: Patricia Johns, Linda Callahan
2	Approval of Agenda <ul style="list-style-type: none"> • Cyphers moved to approve the agenda by acclamation with no objection. Motion carried.
3	Approval of Minutes – April 29, 2021 <ul style="list-style-type: none"> • Cyphers moved to approve the April 29, 2021 minutes by acclamation with no objection. Motion carried.
4	Citizens to be Heard <ul style="list-style-type: none"> • Patricia Johns, volunteer for the Discovery Garden, gave an update on upcoming changes for the Discover Garden. There will be trees delivered to the Fifth Street end of the Garden on May 29th. • Linda Callahan works with a company that does air purification called “active pure.” She would like to offer the board a webinar to explain the services that she offers. Cyphers asked that she contact Jennifer Deering to distribute the information.
5	Director and Administrative Updates <ul style="list-style-type: none"> • <i>Director Report from Library Director Michelle Boisvenue-Fox</i> <ul style="list-style-type: none"> ○ Shanachie Carroll gave an update on the events related with Fruita for Equality. This is a community partnership that has led to an event series in the month of May ending with a virtual author talk on May 27th. ○ Cydney Clink gave an update on Summer Reading, which will launch June 1st and will have virtual and paper options. There will continue to be points associated with activities as well as reading. ○ ComiCon will be in person Sept. 18 at the Grand Junction Convention Center. • <i>Statistics Report from Library Director Michelle Boisvenue-Fox in absence of Associate Director Shana Wade</i> <ul style="list-style-type: none"> ○ Circulation is at normal levels, e-resource numbers are still high, social media use is down year over year due to not having as many virtual programs in 2021. Overall, program numbers are down but the expectation is that this will change in the near future with in-person and outdoor programming picking up.

	<ul style="list-style-type: none"> • <i>Financial Report from Finance Director Blair Wade</i> <ul style="list-style-type: none"> ○ The district has collected 59.2% of total budgeted revenue and expended 28.4% of total budgeted expenses, with 33% of the year elapsed. The district’s operating revenue has taken a dip due to lower yields on investments, other operating revenues have remained stable. There is the expectation that capital expenses will start to increase due to the fact that contracts on work for the Clifton Project have started, and the construction of the drive-up window at the Central Library will begin soon. • <i>Development Report from Development Director Karen Kllanxhja</i> <ul style="list-style-type: none"> ○ The donation page for the Clifton Capital Campaign has been updated on the MCL website. Kllanxhja encouraged Trustees to look at the latest updates. Kllanxhja is also currently researching other funding options for the Capital Project. The Clifton Capital Campaign Committee met on May 27th as a preliminary meeting. Jane Foster will chair the committee. ○ Kllanxhja is preparing to submit a Charge Ahead Colorado grant for two additional electric vehicle charging stations at the Central Library.
6	<p>COVID-19 Update</p> <ul style="list-style-type: none"> • Masks will be optional for vaccinated staff effective June 1. MCL will also re-start “What’s Up” morning huddles, and Managers Meetings will take place in person instead of virtually. Plexiglass will remain in place at service stations until the end of the year. MCL made the decision to let go of the Mesa County Health Department’s Five-Star variance due to the requirement of masks or a button stating that staff is fully vaccinated.
7	<p>Social Worker Update</p> <ul style="list-style-type: none"> • There are currently two Mind Springs clinicians that are interested in working with the Library. Boisvenue-Fox will be asking for a schedule of when they will be providing services. Pop-up clinics are continuing.
8	<p>Report from Erik Lionberger, Creative Technologies Manager</p> <ul style="list-style-type: none"> • Erik Lionberger introduced himself and his staff and discussed some of his background as well as what Creative Technology does. There was also discussion on the upcoming and recent changes of the services and how the services support patrons and other departments.
9	<p>Clifton Building Financial Update</p> <ul style="list-style-type: none"> • B. Wade gave updates on the possible project costs of the Clifton Building Project and discussed the original budget and the new projected budget. There was also discussion on the increase in the monthly operating expenses with the completion of the new building. • Kllanxhja presented on the updates to the Clifton Capital Campaign Committee. Kllanxhja also presented on an updated tentative gift range chart and gave specific updates on some key funders. There was also discussion of the marketing campaign that is being developed with Ryan Sawyer Marketing.
10	<p>Clifton Building Update: Discussion and Action</p> <ul style="list-style-type: none"> • Boisvenue-Fox explained that Marmot Library Network will no longer be a partner in the Clifton Building project due to an inability to find a solution that was agreeable to both parties. There is discussion on if the extra square footage should be removed. • There will be a kick-off meeting with the Owner’s Rep and the Architect on June 3rd. The Construction Manager at Risk (CMAR) interviews will be held on June 4th and will be voted on at the Special Board Meeting on June 10th.
13	<p>Policy for Review: Art & Exhibit Policy</p> <ul style="list-style-type: none"> • Landmeier moved to accept the Art & Exhibit Policy as submitted for board review. Cyphers seconded. Motion passed unanimously.
16	<p>Upcoming Board Meetings</p> <ul style="list-style-type: none"> • <i>Location and Time of Next Meeting:</i> <ul style="list-style-type: none"> ○ Audit Committee: June- Date and Time TBD

	<ul style="list-style-type: none"> o Special Board Meeting: 5:30 p.m. June 10, 2021 o Regular Meeting: 5:30 p.m. June 24, 2021 • <i>Suggested Agenda Items for Upcoming Meetings:</i> <ul style="list-style-type: none"> o Policy for Review: Open Records Policy o Report from Emily McConnell, Adult Learning Center o Audit Presentation: Lisa Hemann, CPA from Chadwick, Steinkirchner, Davis & CO.
17	<p>Adjournment</p> <ul style="list-style-type: none"> • Cyphers moved to adjourn the meeting at 7:04pm by acclamation with no objection. <p>Motion carried.</p>

Minutes submitted by Nikki Coolbaugh, MCL Executive Support Coordinator.

Cynthia Cyphers

Elaine Barnett

Cindy Cyphers – MCL Board President

Elaine Barnett – MCL Board Secretary

Date: 06/29/2021