



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 • BOARD MEETING •

MINUTES

Date and Time: Thursday, July 29, 2021 – 5:30 p.m.

Location: Central Library, 443 N. 6th St., Grand Junction, CO – Monument Community Room

#	Agenda Item
1	Opening: Call to Order and Roll Call <ul style="list-style-type: none"> • Board President Cyphers called to order the regular meeting at 5:31 p.m. A quorum was present. • BOARD PRESENT: Cindy Cyphers, Candice Walton, Elaine Barnett, Dean DiDario, Alice Dow, Sue Conry, Abby Landmeier (arrived at 5:40pm) • STAFF PRESENT: Michelle Boisvenue-Fox, Nikki Coolbaugh, Shana Wade, Karen Kllanxhja, Blair Wade, Shanachie Carroll, Bob Kretschman, Austin Mullenix, Rachel Hanson, Emily McConnell, Betsey Dick, Cydney Clink, Shawn Cwalinski • GUESTS PRESENT: None.
2	Approval of Agenda <ul style="list-style-type: none"> • Cyphers moved to approve the agenda by acclamation with no objection. Motion carried.
3	Approval of Minutes – June 24, 2021 <ul style="list-style-type: none"> • Cyphers moved to approve the minutes from the June 24, 2021 Board of Trustees meeting by acclamation with no objection. Motion carried.
4	Citizens to be Heard <ul style="list-style-type: none"> • None
6	Director and Administrative Updates <ul style="list-style-type: none"> • <i>Director Report from Library Director Michelle Boisvenue-Fox</i> <ul style="list-style-type: none"> ○ The Mind Springs social workers are settling in and setting up meetings to have feedback and dialogue about how things are going and how they can be improved. There will also be meetings in the near future to connect the social workers with the security team. Mind Springs will also be presenting at the October staff meeting. ○ COVID- There are currently questions from staff about masks in the library with the updated CDC guidelines. Soon there will be discussion with managers about what this will look like. ○ Boisvenue-Fox has been meeting with the Grand Junction Arts and Culture Commission strategic plan discussing the new Clifton Branch project and ideas of getting art into the Clifton area. ○ Boisvenue-Fox has also been attending suicide prevention meetings monthly with other community stakeholders to discuss mental health and suicide prevention. ○ Dow asked how the Summer Reading program went. After some general updates, a presentation is planned from Cydney Clink later in the year. • <i>Statistics Report from Associate Director Shana Wade</i> <ul style="list-style-type: none"> ○ Year over year statistics are skewed at this point due to the limited in-person activities and the increased virtual activities from 2020. Cardholder numbers have remained steady, library visits and circulation have gone back closer to pre-pandemic numbers, computer usage is down but staff are not sure of the reason for this shift. E-resource usage has continued to increase, although social media is down from 2020 due to the fact that in 2020 all programs were virtual. Curbside has been updated and appointments are no longer required (patrons

	<p>can call when they arrive to pick up their hold(s)). Programs and studio reservations are starting to pick back up and will be significantly higher in the August report.</p> <ul style="list-style-type: none"> ○ Walton asked about the status of the drive-up window at the Central Library. The window has been delayed due to construction supply chain issues. The project is now targeted for fall. The Board will be getting more updates in the future. ● <i>Financial Report from Finance Director Blair Wade</i> <ul style="list-style-type: none"> ○ The District has collected 91.2% of total budgeted revenue for 2021. The District has expended 41.9% of the budget with 50% of the year elapsed and an unexpended amount of \$4,643,542, an average of \$773,924 per month for the remaining 6 months of the year. ○ B. Wade also explained a slight difference in the financial statements that includes the leases of MCL as assets. ● <i>Development Report from Development Director Karen Kllanxhja</i> <ul style="list-style-type: none"> ○ MCL has applied for ARPA funding from the Colorado State Library, the grant will be for \$43,500. This grant is post-pandemic funding and can be used for wi-fi hot spots, story walks, programming scholarships for career online high school and other additional purposes. ○ The Foundation’s finance subcommittee met on 7/28/21 with Alpine Investments to discuss the Clifton building project and the Foundation’s investments going in to capital campaign. ○ Kllanxhja is preparing an application for an emergency connectivity grant to fund a wi-fi booster for the Gateway branch. ○ The Friends of MCL donated seven boxes of books to the northern Saguache County Library, because they are having a difficult time obtaining funding due to budget cuts. ● <i>On the Horizon from Library Director Michelle Boisvenue-Fox</i> <ul style="list-style-type: none"> ○ The On the Horizon Report is a fairly light report due to staff being busy with the adjustment back to summer reading and more in-person programming. ○ MCL is looking forward to the \$47,000 Discovery Garden grant from Lowe’s. This grant is nearly the entire amount that has been spent on the garden since its start and will need to be spent by October 31st. The Garden Design Committee is creating a timeline and planning how these funds will be spent. ○ ComiCon preparation is currently happening, including an application packet from Mesa County Public Health to plan for safety measures are met at the event. The COVID vaccination bus has also been scheduled to be at the event. ○ MCL staff participated in a survey in regards to staff development day on November 11th. Overwhelmingly staff would like to be in person at the Central library. Currently there is a plan to make a virtual option available as well. This will be an ongoing conversation with the increase in the Delta Variant.
7	<p>Strategic Plan Update</p> <ul style="list-style-type: none"> ● All of the Strategic Plan Activities were updated and briefly discussed.
	<p>TIF Resolution #21-02</p> <ul style="list-style-type: none"> ● B. Wade discussed the TIF (Tax Increment Funding) Resolution for 2021, which is an allocation of 50% of Tax Increment Funding to the Grand Junction Downtown Development Authority. DiDario moved that the TIF Resolution be approved and that the funds be maintained at 50%, Walton seconded the motion. Motion carried.
8	<p>Report from Rachel Hanson, Former Head of Information Services</p> <ul style="list-style-type: none"> ● Hanson gave an update on Information Services. She is the current Interim Human Services Manager. Austin Mullenix is the current Interim Information Services Manager but has recently started this role so Hanson presented on the department. ● Hanson discussed all of the staff changes in the department, the services provided by Information Services and the adjustments made in the last 1 ½ years. ● Mullenix introduced himself to the Board Members and was willing to answer any questions.

12	<p>Executive Session:</p> <ul style="list-style-type: none"> • Cyphers motioned to go into the executive session of the MCL Board of Trustees and convene at 6:12p.m. pursuant to C.R.S. § 24-6-402(4)(a) for the sole purpose of discussing real estate, Barnett seconded the motion. Motion passed unanimously. <ul style="list-style-type: none"> ○ Attending the executive session were Trustees Cindy Cyphers, Candice Walton, Elaine Barnett, Dean DiDario, Sue Conry, Alice Dow and Abby Landmeier, as well as Director, Michelle Boisvenue-Fox. ○ During the executive session, the board did not engage in substantive discussion of any matter not enumerated in C.R.S. § 24-6-402(4)(a). The board did not adopt any proposed policy, position, resolution, rule, regulation, or formal action. • Cyphers announced that the executive session of the MCL Board of Trustees was adjourned at 6:48 p.m., and the board reconvened its regular meeting at 6:50 p.m. A quorum was present. <ul style="list-style-type: none"> ○ BOARD PRESENT: Cindy Cyphers, Candice Walton, Dean DiDario, Elaine Barnett, Sue Conry, Alice Dow and Abby Landmeier. STAFF PRESENT: Michelle Boisvenue-Fox, Nikki Coolbaugh.
14	<p>Upcoming Board Meetings</p> <ul style="list-style-type: none"> • <i>Location and Time of Next Meeting:</i> <ul style="list-style-type: none"> ○ Regular Meeting: 5:30 p.m. August 26, 2021 • <i>Suggested Agenda Items for Upcoming Meetings:</i> <ul style="list-style-type: none"> ○ Policy for Review: Sponsorship and Donation Policy ○ Summer Reading Update ○ Update on Diversity Audit ○ Report from Rachel Hanson, Human Resources
15	<p>Adjournment</p> <ul style="list-style-type: none"> • Cyphers moved to adjourn the meeting at 6:53pm by acclamation with no objection. Motion carried.

Minutes submitted by Nikki Coolbaugh, MCL Executive Support Coordinator.

Cynthia Cyphers

Cindy Cyphers – MCL Board President

Elaine Barnett

Elaine Barnett – MCL Board Secretary

Date: 08/27/2021