



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 • BOARD MEETING •

MINUTES

Date and Time: Thursday, August 26, 2021 – 5:30 p.m.

Location: Central Library, 443 N. 6th St., Grand Junction, CO – Monument Community Room

#	Agenda Item
1	Opening: Call to Order and Roll Call <ul style="list-style-type: none"> • Board President Cyphers called to order the regular meeting at 5:30 p.m. A quorum was present. • BOARD PRESENT: Cindy Cyphers, Candice Walton, Elaine Barnett, Dean DiDario, Alice Dow, Abby Landmeier • BOARD ABSENT: Sue Conry • STAFF PRESENT: Michelle Boisvenue-Fox, Nikki Coolbaugh, Shana Wade, Karen Kllanxhja, Blair Wade, Bob Kretschman, Rachel Hanson, Shanachie Carroll, Betsey Dick, Cydney Clink, Emily McConnell, Shawn Cwalinski • GUESTS PRESENT: Patricia Johns
2	Approval of Agenda <ul style="list-style-type: none"> • Cyphers moved to approve the agenda by acclamation with no objection. Motion carried.
3	Approval of Minutes – July 29, 2021 <ul style="list-style-type: none"> • Cyphers moved to approve the minutes from the July 29, 2021 Board of Trustees meeting by acclamation with no objection. Motion carried.
4	Citizens to be Heard <ul style="list-style-type: none"> • Patricia Johns addressed the Board and mentioned the progress that is happening in the Discovery Garden. Johns also discussed her perspective about the value of literacy.
5	Director and Administrative Updates <ul style="list-style-type: none"> • <i>Director Report from Library Director Michelle Boisvenue-Fox</i> <ul style="list-style-type: none"> ○ MCL’s application with the Health Department for Comic Con was approved. This event will be held at the Grand Junction Convention Center with COVID precautions in place. The staff party for MCL has been canceled due to staff comfort levels in regards to COVID variants. ○ In collaboration with the Suicide Prevention Coalition, Managers came together and made “kind kits” for D51 students that will positively help with students who are struggling. ○ The Security Team and Mind Springs clinicians will meet to review scenarios with role playing to start working together. ○ The drive-thru window at the Central Library will be opening after Labor Day weekend. • <i>Statistics Report from Associate Director Shana Wade</i> <ul style="list-style-type: none"> ○ The Year over Year comparison still looks skewed due to closures from 2021. Visits and website use are close to normal pre-COVID numbers. Most of the summer programs were adjusted to virtual or outdoor options but are approaching to regular numbers. August numbers should be a better comparison of year over year since in-person programming began again. Social media continue to see high numbers although not as high as early 2020, when all programming was remote. • <i>Financial Report from Finance Director Blair Wade</i> <ul style="list-style-type: none"> ○ As of the July financial statement, the District has collected 93.6% of the total budgeted revenue for 2021 and has expended 49.8% of budgeted expenses.

	<ul style="list-style-type: none"> ○ The Charge Ahead Colorado grant was approved and will cover 80% of the cost to install two electric vehicle charging stations at the Central Library. The grant total was \$9,000 and the district will receive a portion of the revenue once the charging stations are operational. ● <i>Development Report from Development Director Karen Kllanxhja</i> <ul style="list-style-type: none"> ○ Kllanxhja attended the Colorado Gives informational meeting, and MCL will once again participate on December 7th. ○ Friends of MCL has seen robust sales at the kiosks and hopes these sales continue to increase.
6	<p>Report from Human Resources- Rachel Hanson, Interim HR Manager</p> <ul style="list-style-type: none"> ● Hanson discussed her career path that led her to the Human Resources Department. ● Changes being made to the HR Department include new training and onboarding processes for frontline staff. Staff turnover from September 2020 to August 2021 was 23.7%, which is close to the national trends. There was discussion of the reasons for leaving that people cited during exit interviews. ● Staff Development Day will be in person for 2021, this will take place on November 11th. ● Salary surveys, Employee Handbook updates and open enrollment are coming up. Paylocity is still in the process of being implemented; training, employee information and benefits can be tracked through Paylocity. ● Upcoming conversations will include mandatory vaccinations and minimum wage increases.
7	<p>Clifton Branch Update</p> <ul style="list-style-type: none"> ● There was an Open House at Rocky Mountain Elementary School regarding the Clifton Community Project that the County is putting together. There will be an upcoming meeting on August 30th to discuss this project with the Library Board. The County is not as far in the building process as the Library, which will require clear communication going forward if the partnership happens between the organizations. The land still needs to be divided from the Rocky Mountain Elementary plot and then purchased by the County; this process will take until approximately January.
8	<p>Policy for Review: Sponsorship and Donation Policy</p> <ul style="list-style-type: none"> ● There were no changes made to this policy. Barnett made a motion to approve the policy as presented, Cyphers seconded the motion. Motion carried.
14	<p>Upcoming Board Meetings</p> <ul style="list-style-type: none"> ● <i>Location and Time of Next Meeting:</i> <ul style="list-style-type: none"> ○ Regular Meeting: 5:30 p.m. September 30, 2021 ○ Finance Committee Meeting: 11:00 a.m. September 21, 2021 ○ Personnel Committee Meeting: TBD ● <i>Suggested Agenda Items for Upcoming Meetings:</i> <ul style="list-style-type: none"> ○ Policy for Review: Public Demonstration and Petition Policy ○ Policy for Review: Public Comment Policy ○ Program Report: Youth Services, Cydney Clink ○ Update on Diversity Audit
15	<p>Adjournment</p> <ul style="list-style-type: none"> ● Barnett moved to adjourn the meeting at 6:25 pm, the motion was seconded. Motion carried.

Minutes submitted by Nikki Coolbaugh, MCL Executive Support Coordinator.

Cynthia Cyphers

Elaine Barnett

Cindy Cyphers – MCL Board President

Elaine Barnett – MCL Board Secretary

Date: 10/17/2021