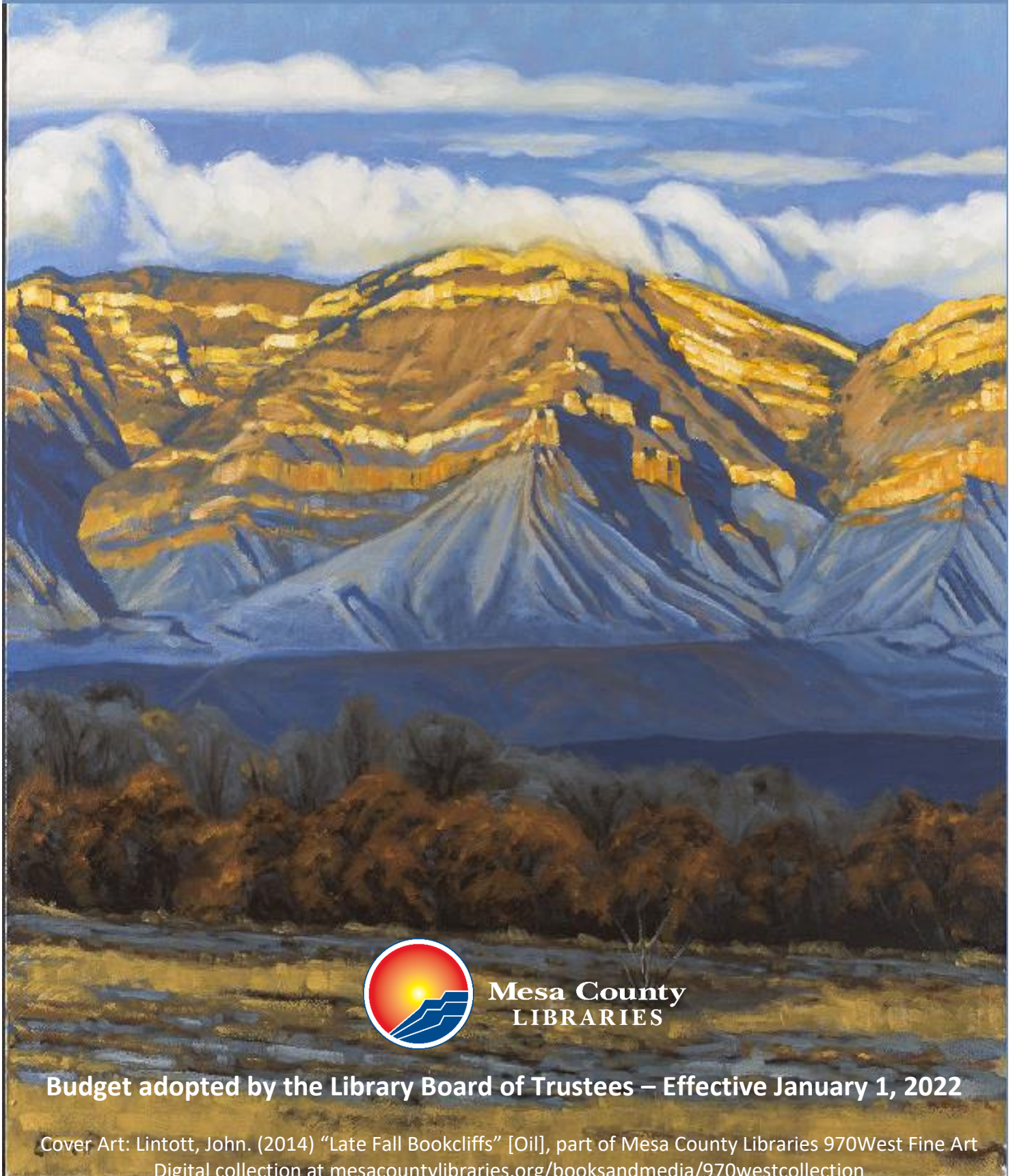


# 2022 ANNUAL BUDGET

## MESA COUNTY LIBRARIES



**Budget adopted by the Library Board of Trustees – Effective January 1, 2022**

Cover Art: Lintott, John. (2014) "Late Fall Bookcliffs" [Oil], part of Mesa County Libraries 970West Fine Art Digital collection at [mesacountylibraries.org/booksandmedia/970westcollection](https://mesacountylibraries.org/booksandmedia/970westcollection)

**2022 BUDGET MESSAGE**  
**MESA COUNTY PUBLIC LIBRARY DISTRICT**

**Mission Statement**

Mesa County Libraries enrich lives and build community through opportunities to learn, discover, create, and connect.

Mesa County Libraries continue to thrive as a community hub of resources, offering services at locations in Clifton, Collbran, De Beque, Fruita, Gateway, Grand Junction, Orchard Mesa, and Palisade, as well as online. These locations include a central location, seven branch locations, and a production studio, all conveniently located throughout Mesa County to serve a community of residents with a wide array of needs. Almost 100 personnel provide services that include access to technology and Internet, community gathering spaces, language learning, adult education programs, citizenship classes, story time and puppet shows, stimulating programs, and an interactive website featuring downloadable books, streaming media, and electronic resources as well as materials advisory, materials circulation, and information and reference services.

Mesa County Libraries reopened to the public on January 19, 2021 following COVID-19 closure restrictions and remained open to the public for the remainder of 2021. Mesa County Libraries pivoted during the COVID-19 pandemic and found new ways to provide essential services to our community. Many of these changes were very popular and will continue beyond the pandemic including virtual programs, take-and-make activities for youth and adults, and expanded downloadable and streaming media options. A drive-through service window was installed at our Central location to permanently replace our curbside pick-up service and give patrons another option when using the Library. Curbside pickup remains an option for branch locations as well, including a walk-up window at the Fruita Branch. Mesa County Libraries has chosen to embrace the challenges of the pandemic to find better ways to serve our community.

**Important aspects of the budget include:**

Mesa County Libraries' biggest revenue stream comes from property and specific ownership taxes. The 2022 Budget for Mesa County Libraries includes total revenue in the General Fund of \$8,352,222. Of this amount, \$7,912,930 constitutes tax revenue. Additional revenue comes from operating revenue, gifts and grants, and other miscellaneous income items.

Gross assessed property valuations in Mesa County increased in 2022 to \$2.311 billion from \$2.179 billion in 2021. This change means the Library District will realize a modest increase in its property tax revenue income. The voter-approved mill levy remains at 3.00 mills, and with abatement levy, the final mill levy certified to the county will be 3.043 mills for 2022.

Total budgeted expenditures for all funds increased by \$8,198,594 to \$16,170,311 in the 2022 Budget. Of this increase, \$436,694 occurred within the General Fund and \$7,761,900 in the Capital Projects Fund. Mesa County Public Library District has been able to maintain a healthy financial position through thoughtful budgeting and spending.

**Revenues – All Funds**

Mesa County Libraries forecasts a positive impact to overall revenue due to the increase of gross assessed property valuations in Mesa County which increased 6.08% in 2022 from 2021. During 2022, the library's primary source of funding continues to be property and specific ownership taxes, which equate to 94.7% of total budgeted revenue. The remaining 5.3% in revenue collection comes from billed library materials, interest income, public printing and copier use, rent from the Coffee Kiosk at Central, gifts, grants, and other miscellaneous income.

**Expenditures – By Fund**

**General Fund**

The 2022 budget for General Fund expenditures is \$7,474,411. Total General Fund expenditures in 2021 is estimated to be \$6,683,933, a savings of \$392,147 from the 2021 final budget.

Employee compensation and benefits at \$4,537,306, or 60.7% of General Fund expenditures, represents the most significant expenditure of the 2022 General Fund budget.

Library Materials expenditures for 2022 are budgeted at \$793,700. This figure represents 10.6% of expenditures from the General Fund. This funding level is regarded by the District as acceptable to fulfill the library's aim to satisfy public demand and keep the collection up-to-date in several formats.

**Capital Project Fund**

The 2022 budget for capital expenditures from the Capital Project Fund is \$8,695,900 and represents a significant increase from budgeted total expenditures in the fund for 2021 of \$934,000. The majority of this increase is attributed to the Clifton Branch Capital Project. The Clifton Branch Capital Project timeline has been delayed due to an exciting partnership opportunity with Mesa County; groundbreaking is expected to occur mid-2022. Other capital expenditures in 2022 are budgeted to include projects such as updates to our Palisade, Orchard Mesa, and Gateway Branch locations, and foundation, flooring, and lighting upgrades at our Central location.

**Budget Process:**

The 2022 Budget is prepared in compliance with Colorado State Statutes and Colorado Budget Laws.

On September 30, 2021, a first draft of the 2022 Budget was presented to the Library Board of Trustees. On October 28, 2021, a second draft of the 2022 Budget was presented to the Board of Trustees and a public hearing was held, allowing for public review and comment. A "Notice of Budget" was prepared and posted in the local newspaper on October 14, 2021, at which time copies of the library's draft budget were available at the District's administrative offices.

The 2022 Budget was formally adopted by the Board of Trustees at a special meeting on December 13, 2021, at which time resolutions were also passed to appropriate funds and certify the mill levy. The special December meeting coincided with receipt of final assessed valuation figures from the County Assessor. A copy of the mill levy certification was provided to the appropriate county offices on December 14, 2021.

A certified copy of the adopted budget will be provided to the Colorado Division of Local Government on or before January 31, 2022.

**Budgetary Basis of Accounting:**

This budget is prepared using the modified accrual basis of accounting as used by all governmental fund types. Under this method of accounting, revenues are recognized when they become available and measurable, and expenditures are recognized when a liability is incurred. Property taxes are considered measurable in the period levied, but not available until the following year.

With this budget, thanks and appreciation are extended to the Board of Trustees, directors, managers and all staff for their continued efforts and support, and in their thoughtful planning of the 2022 Budget year.

I certify the attached is a true and accurate copy of the adopted 2022 Budget for the Mesa County Libraries.



Michelle Boisvenue-Fox, Library Director



Blair M. Wade, Finance Director

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Projection</b>	<b>2022 Proposed Budget</b>
<b>Revenue</b>				
<b>Tax Revenues</b>				
Property Tax Revenue*	\$ 6,549,450	\$ 6,520,843	\$ 6,520,843	\$ 6,962,930
SOT Tax Revenue	\$ 939,105	\$ 792,000	\$ 976,669	\$ 950,000
<b>Tax Revenues</b>	<b>\$ 7,488,555</b>	<b>\$ 7,312,843</b>	<b>\$ 7,497,512</b>	<b>\$ 7,912,930</b>
<b>Operating Revenue</b>				
Sales Revenue	\$ 500	\$ 500	\$ 500	\$ 500
Printing Revenue	\$ 11,987	\$ 15,000	\$ 15,000	\$ 15,000
Collection Revenue	\$ -	\$ -	\$ -	\$ -
Billed Revenue*	\$ 11,812	\$ 10,000	\$ 13,000	\$ 13,000
Misc Revenue	\$ 28,526	\$ 25,800	\$ 25,000	\$ 25,000
Interest Income	\$ 50,236	\$ 15,000	\$ 32,000	\$ 15,000
Investment Change	\$ 22,829	\$ (10,000)	\$ (15,000)	\$ (10,000)
<b>Total Operating Revenue</b>	<b>\$ 125,890</b>	<b>\$ 56,300</b>	<b>\$ 70,500</b>	<b>\$ 58,500</b>
<b>Restricted Revenues</b>				
Library Grants	\$ 255,462	\$ 265,657	\$ 343,905	\$ 334,705
Friends/Foundation Gifts/Donations	\$ 15,281	\$ 19,000	\$ 37,620	\$ 46,087
<b>Total Restricted Revenues</b>	<b>\$ 270,743</b>	<b>\$ 284,657</b>	<b>\$ 381,525</b>	<b>\$ 380,792</b>
<b>Total Revenue</b>	<b>\$ 7,885,188</b>	<b>\$ 7,653,800</b>	<b>\$ 7,949,537</b>	<b>\$ 8,352,222</b>

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	2020 Actual	2021 Budget	2021 Projection	2022 Proposed Budget
<b>Personnel</b>				
<b>Compensation</b>				
Compensation Expense	\$ (94,225)	\$ 15,000	\$ 15,000	\$ 15,000
Administration	\$ 568,833	\$ 568,218	\$ 562,733	\$ 610,601
Communications	\$ 162,950	\$ 156,150	\$ 158,035	\$ 175,928
West Branches	\$ 215,701	\$ 272,880	\$ 273,766	\$ 285,667
East Branches	\$ 323,552	\$ 288,093	\$ 285,185	\$ 309,477
Facilities	\$ 89,441	\$ 96,109	\$ 94,295	\$ 106,127
Adult Learning Center	\$ 243,514	\$ 291,795	\$ 268,418	\$ 351,748
ALC Instructors - AEFLA Grant	-	(158,184)	(152,460)	(221,832)
Public Services	\$ 446,572	\$ 450,244	\$ 443,990	\$ 429,257
Information Services	\$ 420,137	\$ 404,500	\$ 375,843	\$ 416,712
Security	\$ 119,168	\$ 130,303	\$ 126,232	\$ 129,846
Collection Management	\$ 268,626	\$ 265,778	\$ 263,831	\$ 270,982
Youth Services	\$ 286,971	\$ 286,210	\$ 284,137	\$ 315,495
Creative Technologies	\$ 242,387	\$ 254,465	\$ 226,891	\$ 281,170
<b>Total Compensation</b>	<b>\$ 3,293,628</b>	<b>\$ 3,321,561</b>	<b>\$ 3,225,896</b>	<b>\$ 3,476,179</b>
<b>Employee Benefits</b>				
Wellness Expense	\$ 5,790	\$ 13,200	\$ 5,771	\$ 10,500
Unemployment Claims Expense	\$ 3,404	\$ 20,000	\$ -	\$ 5,000
FICA Taxes	\$ 254,739	\$ 265,053	\$ 256,550	\$ 281,420
Health Insurance Expense	\$ 304,286	\$ 426,874	\$ 408,184	\$ 445,567
Dental Insurance Expense	\$ 21,537	\$ 21,653	\$ 20,758	\$ 23,151
Long-Term Disability	\$ 4,469	\$ 4,198	\$ 4,056	\$ 4,495
Vision Insurance Expense	\$ 2,643	\$ 2,754	\$ 2,661	\$ 2,949
Worker's Compensation	\$ 3,123	\$ 35,000	\$ 6,000	\$ 20,000
Retirement - CRA	\$ 130,134	\$ 136,056	\$ 130,899	\$ 147,427
HRA/FSA Administration	\$ 5,598	\$ 6,200	\$ 6,184	\$ 7,000
FSA Liability Expense	\$ -	\$ -	\$ -	\$ -
Supplemental Insurance	\$ 30	\$ -	\$ -	\$ -
Ancillary Coverage	\$ 3,564	\$ 5,000	\$ 4,158	\$ 5,000
Healthcare Reimbursement	\$ 22,615	\$ 50,000	\$ 44,287	\$ 60,000
Life Insurance Expense	\$ 4,248	\$ 3,505	\$ 3,386	\$ 3,752
Broker Services	\$ 12,000	\$ 6,000	\$ 6,000	\$ -
Tuition Reimbursement	\$ 12,000	\$ 15,000	\$ 10,236	\$ 15,000
Language Stipend	\$ -	\$ 2,000	\$ 1,365	\$ 3,600
Staff Training - External	\$ 34,743	\$ 30,831	\$ 30,831	\$ 71,000
Internal Training	\$ 241	\$ 5,000	\$ 5,000	\$ 20,000
ALC Instructors - Grant Funded	-	(49,928)	(54,908)	(64,734)
<b>Total Employee Benefits</b>	<b>\$ 825,164</b>	<b>\$ 998,397</b>	<b>\$ 891,418</b>	<b>\$ 1,061,127</b>
<b>Total Personnel</b>	<b>\$ 4,118,791</b>	<b>\$ 4,319,958</b>	<b>\$ 4,117,314</b>	<b>\$ 4,537,306</b>
			% of Total Revenue	54.32%
			% of Total Expenditures	60.70%

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	2020 Actual	2021 Budget	2021 Projection	2022 Proposed Budget
<b>Administration</b>				
Misc	\$ 22	\$ 150	\$ 50	\$ 150
County Treasurer Fees	\$ 130,994	\$ 130,417	\$ 130,417	\$ 139,259
Sales Tax Expense	\$ 1,604	\$ 3,000	\$ 1,113	\$ 3,000
Operating Supplies	\$ 107	\$ 12,000	\$ 948	\$ 3,000
Postage	\$ 4,015	\$ 6,500	\$ 5,310	\$ 7,000
Telephone Service	\$ 21,720	\$ 25,000	\$ 25,006	\$ 27,000.00
Broadband Service	\$ 11,034	\$ 15,000	\$ 13,167	\$ 15,000
Bank & Service Charges	\$ 5,428	\$ 14,000	\$ 3,991	\$ 10,000
Small Equipment/Fixtures	\$ 359	\$ 2,000	\$ 951	\$ 1,000
Consulting Services	\$ 27,955	\$ 30,400	\$ 29,464	\$ 28,000
Legal Services	\$ 471	\$ 5,000	\$ 3,000	\$ 5,000
Auditing Services	\$ 15,000	\$ 15,500	\$ 15,500	\$ 15,500
Collections Expense	\$ 1,280	\$ -	\$ -	\$ -
Staff Mileage	\$ 831	\$ 1,500	\$ 214	\$ 1,000
Meeting Expense	\$ 1,931	\$ 3,000	\$ 1,815	\$ 5,000
Membership Expense	\$ 4,990	\$ 5,500	\$ 5,500	\$ 6,000
Software	\$ 5,765	\$ 6,100	\$ 10,000	\$ 22,100
<b>Total Administration</b>	<b>\$ 233,506</b>	<b>\$ 275,067</b>	<b>\$ 246,446</b>	<b>\$ 288,009</b>

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	<b>2020 Actual</b>		<b>2021 Budget</b>		<b>2021 Projection</b>		<b>2022 Proposed Budget</b>
<b>Youth Services</b>							
Operating Supplies	\$ 1,372	\$	2,800	\$	1,888	\$	2,800
Programming Supplies	\$ 5,912	\$	10,000	\$	12,000	\$	14,500
Small Equipment/Fixtures	\$ 2,673	\$	4,000	\$	2,028	\$	4,000
Programming	\$ 2,610	\$	15,000	\$	12,127	\$	15,000
Movie License	\$ -	\$	1,865	\$	-	\$	2,000
Staff Mileage	\$ 418	\$	800	\$	300	\$	800
Memberships	\$ 809	\$	1,000	\$	850	\$	1,000
YS Software	\$ 2,835	\$	5,000	\$	5,000	\$	5,000
<b>Total Youth Services</b>	<b>\$ 16,629</b>	<b>\$</b>	<b>40,465</b>	<b>\$</b>	<b>34,192</b>	<b>\$</b>	<b>45,100</b>

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Projection</b>	<b>2022 Proposed Budget</b>
<b>Technology</b>				
Computer Hardware	\$ 60,125	\$ 75,000	\$ 75,000	\$ 75,000
Computer Software/Subscription	\$ 12,451	\$ 12,000	\$ 4,536	\$ 14,000
Computer Supplies	\$ 226	\$ 9,000	\$ 4,820	\$ 5,000
Computer Consulting	\$ 35,461	\$ 33,000	\$ 24,361	\$ 18,000
Computer Repair	\$ -	\$ 500	\$ -	\$ 15,000
Marmot Services	\$ 330,666	\$ 340,000	\$ 340,000	\$ 374,000
<b>Total Technology</b>	<b>\$ 438,929</b>	<b>\$ 469,500</b>	<b>\$ 448,717</b>	<b>\$ 501,000</b>



**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Projection</b>	<b>2022 Proposed Budget</b>
<b>Information Services</b>				
Operating Supplies	\$ 809	\$ 1,000	\$ 778	\$ 1,000
Art Committee Supplies	\$ 35	\$ 2,000	\$ 1,500	\$ 2,000
Programming Supplies	\$ 251	\$ 2,000	\$ 1,023	\$ 3,500
Special Event	\$ -	\$ 3,000	\$ -	\$ 3,000
Small Equipment/Fixtures	\$ 698	\$ 600	\$ 486	\$ 600
Adult Programming	\$ 747	\$ 1,000	\$ 600	\$ 2,500
ILL Expense	\$ 615	\$ 650	\$ 780	\$ 650
Staff Mileage	\$ 143	\$ 100	\$ 100	\$ 800
Memberships	\$ 790	\$ 1,100	\$ 800	\$ 1,100
Media Licenses	\$ 1,468	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total Information Services</b>	<b>\$ 5,556</b>	<b>\$ 12,950</b>	<b>\$ 7,567</b>	<b>\$ 16,650</b>

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Projection</b>	<b>2022 Proposed Budget</b>
<b>Public Services</b>				
Operating Supplies	\$ 12,683	\$ 10,000	\$ 6,486	\$ 10,000
Courier Service	\$ 62,005	\$ 80,000	\$ 80,000	\$ 95,000
Small Equipment/Fixtures	\$ 849	\$ 2,000	\$ 1,000	\$ 2,000
Staff Mileage	\$ 64	\$ 1,000	\$ 300	\$ 1,000
Refunds & Reimbursements	\$ 138	\$ 2,000	\$ 387	\$ 2,000
Memberships	\$ 219	\$ 250	\$ 250	\$ 250
Volunteer WoW Mileage	\$ -	\$ -	\$ -	\$ 1,000
<b>Total Public Services</b>	<b>\$ 75,958</b>	<b>\$ 95,250</b>	<b>\$ 88,423</b>	<b>\$ 111,250</b>

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	2020 Actual	2021 Budget	2021 Projection	2022 Proposed Budget
<b>East Branch Services</b>				
Operating Supplies	\$ 1,591	\$ 1,750	\$ 1,100	\$ 1,750
Programming Supplies	\$ 281	\$ 1,000	\$ 350	\$ 1,500
Small Equipment/Fixtures	\$ 1,209	\$ 1,000	\$ 500	\$ 1,200
Staff Mileage	\$ 1,568	\$ 2,250	\$ 600	\$ 4,000
Memberships	\$ 245	\$ 250	\$ 250	\$ 250
<b>Total East Branch Services</b>	<b>\$ 4,894</b>	<b>\$ 6,250</b>	<b>\$ 2,800</b>	<b>\$ 8,700</b>
<b>West Branch Services</b>				
Operating Supplies	\$ 1,060	\$ 1,500	\$ 966	\$ 1,500
Programming Supplies	\$ 187	\$ 1,000	\$ 483	\$ 1,500
Small Equipment/Fixtures	\$ 806	\$ 1,040	\$ 511	\$ 1,040
Staff Mileage	\$ 1,045	\$ 2,700	\$ 415	\$ 4,500
Memberships	\$ 163	\$ 200	\$ 200	\$ 200
<b>Total West Branch Services</b>	<b>\$ 3,263</b>	<b>\$ 6,440</b>	<b>\$ 2,575</b>	<b>\$ 8,740</b>
<b>Total Branch Services</b>	<b>\$ 8,156</b>	<b>\$ 12,690</b>	<b>\$ 5,375</b>	<b>\$ 17,440</b>

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Projection</b>	<b>2022 Proposed Budget</b>
<b>Development</b>				
Operating Supplies	\$ 260	\$ 150	\$ 75.90	\$ 250
Foundation Software	\$ -	\$ -	\$ -	\$ 2,000
Fundraising Supplies	\$ -	\$ 1,500	\$ -	\$ 1,500
Foundation Postage	\$ -	\$ 1,500	\$ -	\$ 1,500
Programming Supplies	\$ 454	\$ -	\$ -	\$ -
Foundation Audit Services	\$ 1,450	\$ 1,200	\$ 1,500	\$ 1,500
Consulting Services	\$ -	\$ 600	\$ -	\$ 1,000
Fundraising Activities	\$ 84	\$ 5,000	\$ 100	\$ 5,000
Licenses and Fees	\$ 962	\$ 800	\$ 800	\$ 800
Public Relations	\$ 238	\$ 2,500	\$ 300	\$ 2,500
Memberships	\$ 224	\$ 500	\$ 250	\$ 500
<b>Total Development</b>	<b>\$ 3,671</b>	<b>\$ 13,750</b>	<b>\$ 3,026</b>	<b>\$ 16,550</b>

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Projection</b>	<b>2022 Proposed Budget</b>
<b>Collection Management</b>				
Operating Supplies	\$ 337	\$ 1,000	\$ 158	\$ 1,000
Small Equipment/Fixtures	\$ 44	\$ 250	\$ 100	\$ 250
Staff Mileage	\$ 336	\$ 450	\$ 150	\$ 450
Memberships	\$ 206	\$ 400	\$ 250	\$ 400
CM Software	\$ 9,049	\$ 11,000	\$ 11,000	\$ 14,500
<b>Total Collection Management</b>	<b>\$ 9,972</b>	<b>\$ 13,100</b>	<b>\$ 11,658</b>	<b>\$ 16,600</b>

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	2020 Actual	2021 Budget	2021 Projection	2022 Proposed Budget
<b>Library Materials</b>				
Adult Fiction	\$ 89,907	\$ 100,000	\$ 100,000	\$ 100,000
Adult Non Fiction	\$ 66,074	\$ 72,500	\$ 72,500	\$ 71,000
Reference	\$ 6,341	\$ 9,000	\$ 9,000	\$ 7,500
Periodicals	\$ 14,627	\$ 15,000	\$ 15,000	\$ 14,500
Electronic Databases	\$ 95,861	\$ 90,000	\$ 90,000	\$ 92,000
Adult Media - Audio	\$ 20,206	\$ 35,000	\$ 35,000	\$ 23,500
Adult Media - Video	\$ 45,371	\$ 75,000	\$ 75,000	\$ 71,000
Adult Media - Other	\$ 4,909	\$ 4,000	\$ 4,000	\$ 4,000
Adult Foreign Language	\$ 5,658	\$ 4,500	\$ 4,500	\$ 4,500
Large Print	\$ 13,548	\$ 15,000	\$ 15,000	\$ 15,000
Teen Print	\$ 27,989	\$ 25,000	\$ 25,000	\$ 24,000
Teen Media - Other	\$ 4,387	\$ 4,000	\$ 4,000	\$ 4,000
Children's Print	\$ 120,706	\$ 119,200	\$ 119,200	\$ 132,000
Children's Media - Audio	\$ 5,953	\$ 6,000	\$ 6,000	\$ 8,000
Children's Media - Video	\$ 11,723	\$ 17,000	\$ 17,000	\$ 12,000
Children's Media - Other	\$ 4,331	\$ 4,000	\$ 4,000	\$ 4,000
Children's Foreign Language	\$ 5,898	\$ 5,000	\$ 5,000	\$ 4,500
De Beque School Dist (Reimbursable)	\$ -	\$ -	\$ -	\$ -
Adult Learning Center	\$ 238	\$ 1,000	\$ 1,000	\$ 700
Digital Content				
Overdrive	\$ 157,255	\$ 135,000	\$ 135,000	\$ 137,000
Hoopla	\$ -	\$ 30,000	\$ 30,000	\$ 31,500
Kanopy	\$ -	\$ 21,500	\$ 21,500	\$ 25,500
Total Digital Content	\$ 157,255	\$ 186,500	\$ 186,500	\$ 194,000
Processing Supplies	\$ 5,551	\$ 6,000	\$ 6,000	\$ 7,500
<b>Total Library Materials</b>	<b>\$ 706,533</b>	<b>\$ 793,700</b>	<b>\$ 793,700</b>	<b>\$ 793,700</b>
			% Of Total Revenue	9.5%
			% of Total Expenditures	10.6%

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Projection</b>	<b>2022 Proposed Budget</b>
<b>Communications</b>				
Promotions	\$ 599	\$ 5,000	\$ 5,000	\$ 10,000
Operating Supplies	\$ 82	\$ 350	\$ 50	\$ 350
Printing	\$ 4,364	\$ 10,000	\$ 6,606	\$ 10,000
Advertising	\$ 32,094	\$ 60,000	\$ 27,395	\$ 60,000
Small Equipment/Fixtures	\$ 695	\$ 1,000	\$ 644	\$ 1,000
Memberships	\$ 75	\$ 300	\$ 100	\$ 300
Signage	\$ 3,864	\$ 4,000	\$ 4,000	\$ 4,000
Software	\$ 6,200	\$ 6,600	\$ 6,600	\$ 8,500
Staff Mileage	\$ 103	\$ 200	\$ 100	\$ 200
Translation Services	\$ -	\$ 150	\$ 150	\$ 600
Volunteer Background Checks	\$ -	\$ -	\$ 1,000	\$ 2,000
Volunteer Recognition	\$ 1,019	\$ 4,000	\$ 1,000	\$ 4,000
<b>Total Communications</b>	<b>\$ 49,094</b>	<b>\$ 91,600</b>	<b>\$ 52,645</b>	<b>\$ 100,950</b>

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Projection</b>	<b>2022 Proposed Budget</b>
<b>Adult Learning Center</b>				
Operating Supplies	\$ 11,926	\$ 12,000	\$ 8,685	\$ 12,000
Programming Supplies	\$ 1,572	\$ 2,000	\$ 1,218	\$ 2,000
Small Equipment/Fixtures	\$ 656	\$ 600	\$ 250	\$ 300
Programming	\$ -	\$ 500	\$ 812	\$ 600
Staff Mileage	\$ -	\$ 400	\$ -	\$ 400
ALC Volunteer Recognition	\$ 407	\$ 500	\$ 400	\$ 500
Membership	\$ 319	\$ 400	\$ 450	\$ 400
<b>Total Adult Learning Center</b>	<b>\$ 14,879</b>	<b>\$ 16,400</b>	<b>\$ 11,816</b>	<b>\$ 16,200</b>



**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Projection</b>	<b>2022 Proposed Budget</b>
<b>Creative Technologies</b>				
Operating Supplies	\$ 891	\$ 1,000	\$ 3,536	\$ 1,000
Small Equipment/Fixtures	\$ 2,482	\$ 4,000	\$ 2,467	\$ 4,000
Content Production	\$ 10,864	\$ 22,500	\$ 20,500	\$ 22,500
Content Production Activities	\$ 2	\$ -	\$ -	\$ -
Memberships	\$ 459	\$ 500	\$ 500	\$ 500
Staff Mileage	\$ -	\$ 250	\$ 250	\$ 250
CT Software	\$ 5,383	\$ 4,000	\$ 4,976	\$ 5,000
<b>Total Creative Technologies</b>	<b>\$ 20,082</b>	<b>\$ 32,250</b>	<b>\$ 32,230</b>	<b>\$ 33,250</b>

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	<b>2020 Actual</b>		<b>2021 Budget</b>		<b>2021 Projection</b>		<b>2022 Proposed Budget</b>
<b>Human Resources</b>							
Operating Supplies	\$ 317	\$	350	\$	408	\$	350
Department Software	\$ 2,100	\$	2,670	\$	2,173	\$	480
Recruitment Expense	\$ 1,006	\$	2,800	\$	567	\$	3,300
Relocation Expense	\$ -	\$	1,000	\$	-	\$	1,000
Memberships	\$ 6,105	\$	6,500	\$	6,500	\$	6,500
Professional Services	\$ -	\$	1,600	\$	-	\$	1,600
Legal Services	\$ -	\$	5,000	\$	-	\$	5,000
Recognitions/Awards	\$ 4,920	\$	5,200	\$	5,200	\$	5,200
Employee Relations	\$ 2,269	\$	9,825	\$	9,825	\$	9,825
<b>Total Human Resources</b>	<b>\$ 16,717</b>	<b>\$</b>	<b>34,945</b>	<b>\$</b>	<b>24,672</b>	<b>\$</b>	<b>33,255</b>

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	2020 Actual	2021 Budget	2021 Projection	2022 Proposed Budget
<b>Facilities</b>				
Operating Supplies	\$ 115	\$ 500	\$ 150	\$ 400
Safety Expense	\$ 930	\$ 2,500	\$ 1,493	\$ 3,500
Gasoline	\$ 1,603	\$ 3,000	\$ 1,973	\$ 3,000
Vehicle Maintenance	\$ 2,962	\$ 4,000	\$ 500	\$ 4,000
Equipment Maintenance	\$ 783	\$ 1,000	\$ 357	\$ 1,000
Building Maintenance	\$ 37,537	\$ 52,000	\$ 52,000	\$ 52,000
Janitorial Services	\$ 76,530	\$ 90,000	\$ 85,000	\$ 100,000
Lawn Maintenance	\$ 15,456	\$ 18,600	\$ 16,000	\$ 18,600
Small Equipment/Fixtures	\$ 321	\$ 5,000	\$ 742	\$ 4,000
Vehicle License & Registration	\$ -	\$ 10	\$ -	\$ 10
Building Maintenance- Branches	\$ 8,956	\$ 14,450	\$ 13,683	\$ 14,000
Custodial Supplies	\$ 5,902	\$ 16,800	\$ 7,000	\$ 16,800
Lease Expense	\$ 106,908	\$ 116,000	\$ 113,000	\$ 120,000
Water/Sewer Expense	\$ 12,239	\$ 10,500	\$ 10,000	\$ 10,500
Natural Gas	\$ 15,836	\$ 20,000	\$ 16,557	\$ 20,000
Trash Disposal	\$ 3,883	\$ 3,675	\$ 4,032	\$ 4,100
Electric Expense	\$ 68,466	\$ 84,000	\$ 54,961	\$ 85,000
Pest Control Expense	\$ 3,903	\$ 4,000	\$ 4,000	\$ 4,500
Recycling Expense	\$ 728	\$ 2,500	\$ 458	\$ 2,500
Insurance Expense	\$ 22,146	\$ 35,000	\$ 30,000	\$ 35,000
Storage Expense	\$ -	\$ 2,400	\$ -	\$ 2,400
Staff Mileage	\$ 4,375	\$ 5,500	\$ 4,500	\$ 5,500
Facilities Contingency	\$ -	\$ 10,000	\$ -	\$ 10,000
<b>Total Facilities</b>	<b>\$ 389,580</b>	<b>\$ 501,435</b>	<b>\$ 416,407</b>	<b>\$ 516,360</b>

**Mesa County Public Library District  
2022 Final Budget  
General Fund**

	2020 Actual	2021 Budget	2021 Projection	2022 Proposed Budget
<b>Restricted Funding Expenditures</b>				
Adult Learning Center	\$ 7,364	\$ 210,060	\$ 213,073	\$ 247,026
AEFLA/AELA	\$3,883	\$204,060	\$204,060	\$242,439
United Way	\$2,535	\$5,000	\$5,000	\$3,587
Other	\$946	\$1,000	\$4,013	\$1,000
Collections	\$ 40,263	\$ 35,097		\$ 41,767
Youth	\$ -	\$ -		\$ -
Special Events	\$12,361	\$15,000	\$13,498	\$ 12,000
Summer Reading	\$7,886	\$7,000	\$6,998	\$7,000
ComicCon	\$1,800	\$5,500	\$4,000	\$4,000
Culturefest	\$2,675	\$2,500	\$2,500	\$1,000
Computer Technology	\$ -	\$ -		\$ -
Misc	\$196,547	\$42,863	\$163,173	\$79,999
Misc	\$161,979	\$3,000	\$28,324	\$63,499
AiR	\$1,000	\$1,500	\$1,500	\$1,500
Discovery Garden	\$9,068	\$5,000	\$51,350	\$15,000
Capital Projects	\$0	\$15,000	\$2,000	\$0
<b>Total Restricted Funding Expenditures</b>	<b>\$ 256,536</b>	<b>\$ 303,020</b>	<b>\$ 389,744</b>	<b>\$ 380,792</b>
<b>General Fund Capital Expense</b>				
Contingency	\$ -	\$ 50,000	\$ -	\$ 50,000
<b>Total General Fund Capital Expense</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>
<b>Total Expenditures</b>	<b>\$ 6,364,590</b>	<b>\$ 7,076,080</b>	<b>\$ 6,683,933</b>	<b>\$ 7,474,411</b>
<b>Revenue Over(Under) Expenditures</b>	<b>\$ 1,584,784</b>	<b>\$ 577,720</b>	<b>\$ 1,265,604</b>	<b>\$ 877,811</b>
<b>BEGINNING FUND BALANCE</b>	<b>\$ 6,113,893</b>	<b>\$ 7,133,380</b>	<b>\$ 7,698,677</b>	<b>\$ 8,964,281</b>
<b>Net Income</b>	<b>\$ 1,584,784</b>	<b>\$ 577,720</b>	<b>\$ 1,265,604</b>	<b>\$ 877,811</b>
<b>Tranfers Out - Capital Project Fund</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ 7,000,000</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 7,698,677</b>	<b>\$ 6,961,100</b>	<b>\$ 8,964,281</b>	<b>\$ 2,842,092</b>

**Mesa County Public Library District  
2022 Final Budget  
Capital Project Fund**

	2020 Actual	2021 Final Budget	2021 Projection	2022 Proposed Budget
<b>Revenue</b>				
Transfer In - General Fund	\$ 185,564	\$ 750,000	\$ -	\$ 7,000,000
Foundation	\$ -	\$ 200,000	\$ -	\$ 1,000,000
Land Sale				\$ 1,000,000
Gifts/Donations	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 185,564</b>	<b>\$ 950,000</b>	<b>\$ -</b>	<b>\$ 9,000,000</b>
<b>Expenditures</b>				
<b>Capital Expenditures</b>				
245420 Landscape Improvements	\$ 12,328	\$ -	\$ -	\$ 8,000
245430	\$ 118,464	\$ 50,000	\$ 50,000	\$ 74,000
Building Improvements				
245500 Signage	\$ -	\$ 18,000	\$ 18,000	\$ 20,000
245551	\$ 16,244	\$ 60,000	\$ 60,000	\$ 67,900
Branch - Improvements				
245613 Art Work	\$ -	\$ 1,000	\$ -	\$ 1,000
245610 Furniture, Fixtures & Equipment	\$ 34,838	\$ 115,000	\$ 85,000	\$ 115,000
Contingency		\$ 50,000	\$ -	\$ 50,000
<b>Total Capital Expenditures</b>	<b>\$ 181,874</b>	<b>\$ 294,000</b>	<b>\$ 213,000</b>	<b>\$ 335,900</b>
<b>Capital Projects</b>				
245606 Hard Costs/New Construction	\$ -	\$ -	\$ -	\$ 7,000,000
245607 Soft Costs	\$ -	\$ 15,000	\$ 15,000	\$ 20,000
245608 Architect & Engineering fees	\$ 3,690	\$ 425,000	\$ 35,000	\$ 610,000
245609 Construction Management & Consulting	\$ -	\$ 150,000	\$ 55,000	\$ 660,000
245621 Licenses, Permits, Fees	\$ -	\$ -	\$ -	\$ 20,000
245650 Contingency		\$ 50,000	\$ -	\$ 50,000
<b>Total Capital Projects</b>	<b>\$ 3,690</b>	<b>\$ 640,000</b>	<b>\$ 105,000</b>	<b>\$ 8,360,000</b>
<b>Total Expenditures</b>	<b>\$ 185,564</b>	<b>\$ 934,000</b>	<b>\$ 318,000</b>	<b>\$ 8,695,900</b>
<b>Revenue Over(Under) Expenditures</b>	<b>\$ 0</b>	<b>\$ 16,000</b>	<b>\$ (318,000)</b>	<b>\$ 304,100</b>
<b>Beginning Fund Balance</b>	<b>\$ 1,653,018</b>	<b>\$ 1,426,209</b>	<b>\$ 1,426,209</b>	<b>\$ 1,442,209</b>
Net Income	\$ (226,809)	\$ 16,000	\$ (318,000)	\$ 304,100
<b>Ending Fund Balance</b>	<b>\$ 1,426,209</b>	<b>\$ 1,442,209</b>	<b>\$ 1,108,209</b>	<b>\$ 1,746,309</b>