

Here's what you'll need:

- A valid email address.
- The fax number for the recipient.
- Access to a scanner or your pages digitized.
 - Note: 10 pages per fax maximum and 5 free faxes per day maximum.

To get started:

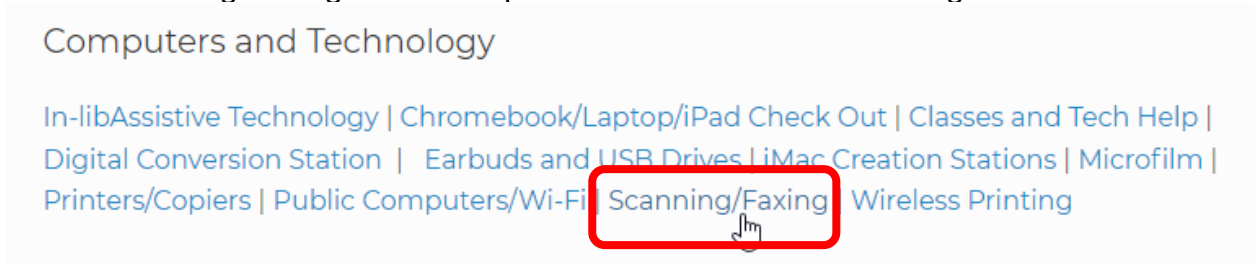
1. Scan pages if you do not have a digital version. Please ask staff for assistance scanning if needed. Files need to be PDF, Doc, or JPG format.
2. Visit mesacountylibraries.org
3. Select Services > Computers & Technology



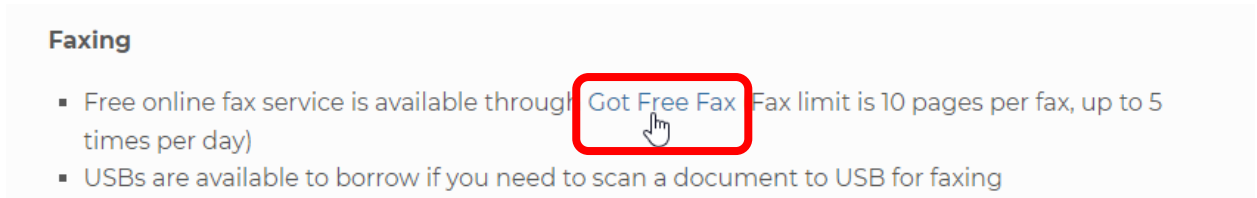
The screenshot shows the Mesa County Libraries website. The header includes the logo, the text "Mesa County LIBRARIES", and links for "My Account", "Hours & Locations", and "Donate". The main navigation bar has "Home", "Books + More", "eResources", "Events", and "Services" (with a dropdown arrow). A red arrow points to the "Services" dropdown. The "Services" dropdown menu is open, showing two columns: "IN THE LIBRARY" and "IN THE COMMUNITY". The "Computers & Technology" link is highlighted with a red box and a mouse cursor icon.

IN THE LIBRARY	IN THE COMMUNITY
970West Studio	Meeting & Study Rooms
Adult Learning Center	Book Delivery
Book a Librarian	Library Cards & Borrowing
Career Online High School	Community Resources
Computers & Technology	Speaker's Bureau
Digital Conversion Station	Obituaries & Local History
	PTRC (Patent & Trademark Resource Center)

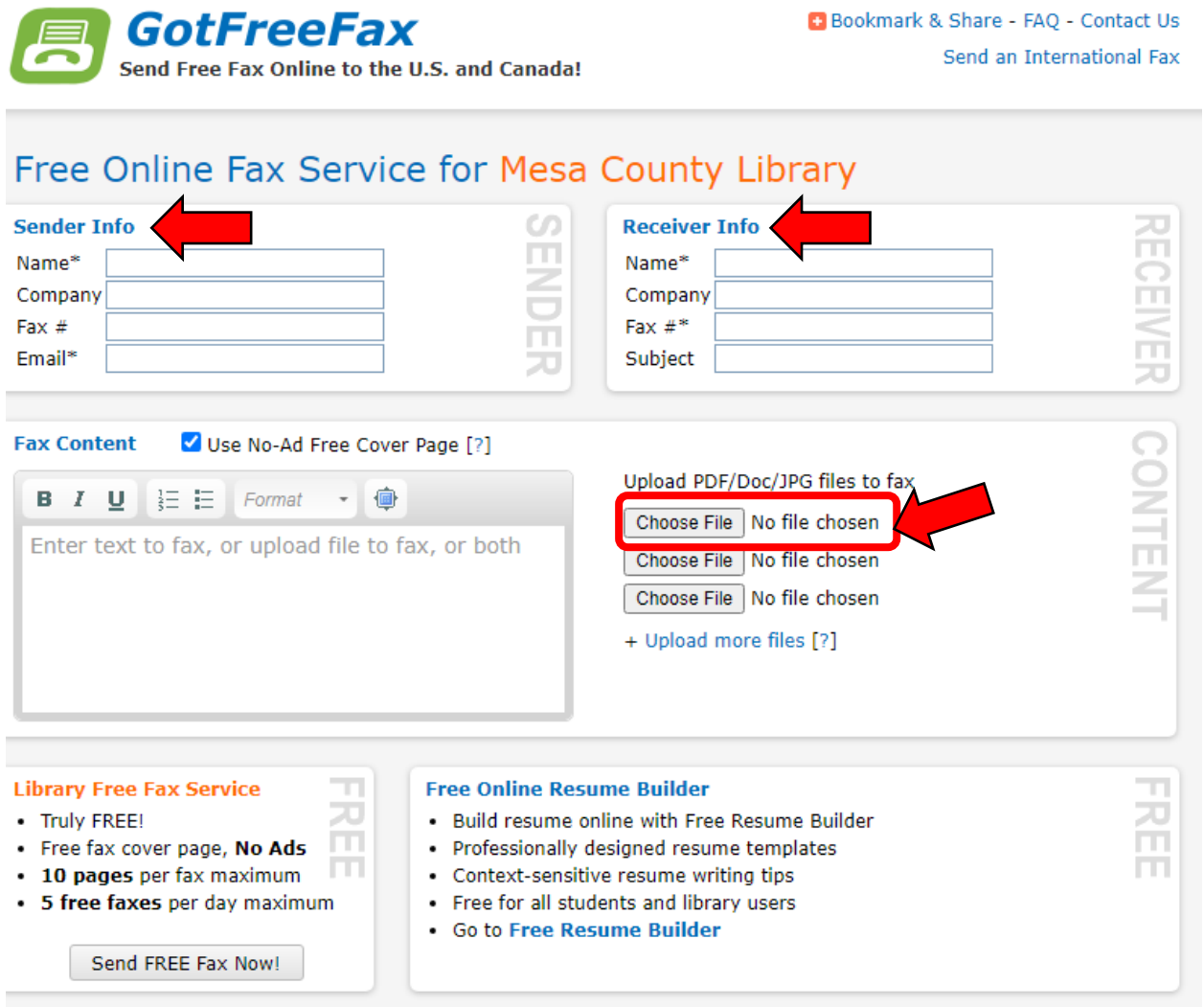
4. Select Scanning/Faxing from the top menu or Scroll down to Faxing.



5. Click on the link titled 'Got Free Fax.'




6. Complete the online faxing form and upload files to fax.



7. Log in to your email to retrieve the confirmation link.

Email Confirmation Required



Get access to the all-in-1 platform with the best digital content. Create your account.


all-in-1 digitalcontent

Games - Audiobooks - Music - Movies

You will receive a confirmation message in the email address you just provided.


Please click the link in e-mail to confirm. Fax won't be sent until you do so.

If you do not receive that email within 30 minutes, please check your spam email folder.

 **GotFreeFax.com** <info@gotfreefax.com>
to me ▾

Dear Patron,

Please click on the link below to confirm and send your fax to Jane Doe at 555-555-5555.

<https://www.gotfreefax.com/confirmed.aspx/DLPBGGRDAS> 

Your fax will not be sent until you do so.

GotFreeFax.com does NOT provide anonymous fax services. By clicking the URL, you agree to GotFreeFax's [Term](#) material.

Yours Sincerely,
[GotFreeFax.com](#) Support Team

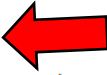
8. Once the link is selected it will redirect you to a confirmation page. Click to check Real-time fax Status.

Fax Confirmed

Thanks for confirming your email address. Your fax will be sent now.

You will receive a notification email once your fax is delivered.

You can also check the real-time fax delivery status at the following private status page.


[Click here to check Real-time Fax Status](#) 

If you do not receive a notification email within 30 minutes, please check your spam email folder.

9. It will display an In-Progress status until the email is transmitted.

Real-time Fax Status



Real-time Fax Status: **In Progress...** 
(updated every 30 seconds, [click here](#) to refresh)

Real-time Fax Status: **Successful**

Real-time Fax Status: **Delivery Failed - No fax machine detected on the receiving end**

10. A notification email will be sent once the fax is transmitted.