



Mesa County Libraries  
**BOARD**  
 OF **TRUSTEES**  
 • BOARD MEETING •

MINUTES

Date and Time: Thursday, December 2, 2021 – 5:00 p.m.

Location: Central Library, 443 N. 6<sup>th</sup> St., Grand Junction, CO – Monument Community Room

#	Agenda Item
1	Opening: Call to Order and Roll Call <ul style="list-style-type: none"> <li>• Board President Cyphers called to order the regular meeting at 5:00 p.m. A quorum was present.</li> <li>• BOARD PRESENT: Cindy Cyphers, Elaine Barnett, Abby Landmeier, Dean DiDario, Sue Conry, Alice Dow</li> <li>• BOARD ABSENT: Candice Walton</li> <li>• STAFF PRESENT: Michelle Boisvenue-Fox, Shana Wade, Blair Wade, Cydney Clink, Kendra Rhodes, Lisa Solko, Shanachie Carroll, Emily McConnell, Shawn Cwalinski, Lisa Solko, Bob Kretschman.</li> <li>• GUESTS PRESENT: Patricia Johns, Randy Spydell</li> </ul>
2	Approval of Agenda <ul style="list-style-type: none"> <li>• Cyphers moved to approve the agenda by acclamation with no objection. <b>Motion carried.</b></li> </ul>
3	Approval of Minutes – October 28, 2021 <ul style="list-style-type: none"> <li>• Cyphers moved to approve the minutes from the October 28, 2021 Board of Trustees meeting by acclamation with no objection. <b>Motion carried.</b></li> </ul>
4	Citizens to be Heard <ul style="list-style-type: none"> <li>• Patricia Johns, Discovery Garden Volunteer, made comments on updates at the Discovery Garden. The 2021 growing season is completed, and there was a volunteer clean up and bulb planting day on November 13<sup>th</sup>. The garden has seen improvements due to the Lowe’s Grant that was received, and there are still a few more improvements that have been scheduled to be completed in early 2022.</li> </ul>
5	Director and Administrative Updates <ul style="list-style-type: none"> <li>• <i>Director Report from Library Director Michelle Boisvenue-Fox</i> <ul style="list-style-type: none"> <li>○ The interim manager roles in Public Services, Human Resources and Information Services have hit the 6-month mark and will be posted as permanent positions. All of the interim managers have been doing well in their roles and the Admin team is in favor of hiring all of them for the permanent manager positions.</li> <li>○ The Library District is starting to see some issues with staffing, but is managing to handle it at this time.</li> <li>○ There are currently updates being made to the MCL sick leave procedure in response to COVID.</li> <li>○ The Admin Team is looking at the possibility of moving Staff Development Day from November to February, beginning in 2022. This will make it easier on Human Resources due to Open Enrollment for staff taking place in November.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• <i>Statistics Report from Associate Director Shana Wade</i> <ul style="list-style-type: none"> <li>○ Currently the 2019 statistics are still listed on the stats report to give comparison of pre-COVID numbers. The “change” column is still based on year over year change from 2020 to 2021.</li> <li>○ There have been overall increases from pre-COVID numbers in e-circulation. The Adult Learning Center also continues to grow. There continues to be use of walk-up/drive-up visits, which started with COVID.</li> <li>○ Overall, program attendance numbers are down (in part, due to intentionally keeping groups small) as well as computer use.</li> </ul> </li> <li>• <i>Financial Report from Finance Director Blair Wade</i> <ul style="list-style-type: none"> <li>○ As of October 31, 2021; revenue collection was at 100.9% of budget with \$86,751 still to be collected from the county for tax revenue. The district had expended 71.1% of budgeted expenses with 83.3% of the year elapsed.</li> <li>○ Proposition 120 was defeated in the November election. The district will still see a temporary decrease in revenue from the county for 2022 and 2023 due to the passing of SB21-293. The potential financial impact is close to \$400,000.</li> <li>○ The 2022 MCL Final Budget will be presented at the Special Board Meeting on December 13<sup>th</sup>.</li> </ul> </li> <li>• <i>Development Report from Development Director Kendra Rhodes</i> <ul style="list-style-type: none"> <li>○ Rhodes introduced herself to the Board and discussed her first few weeks. During this time Rhodes is meeting with Foundation Board Members and community partners as well as learning her role.</li> </ul> </li> </ul>
6	<p>2022 Strategic Plan Activities</p> <ul style="list-style-type: none"> <li>• Boisvenue-Fox discussed a few minor changes made to the previously distributed Strategic Plan Activities for 2022.</li> </ul>
7	<p>Good Governance Committee Report</p> <ul style="list-style-type: none"> <li>• Conry presented the Good Governance Committee’s recommendation for the 2022 slate of officers. The recommendation of the committee is for Cindy Cyphers to serve as President, Candice Walton to serve as Vice President and Abby Landmeier to serve as Secretary. There were no other recommendations for candidates.</li> <li>• Conry made a motion to accept the slate of officers as presented, Barnett seconded the motion. <b>Motion carried.</b></li> </ul>
8	<p>Clifton Branch Update</p> <ul style="list-style-type: none"> <li>• Currently, the new Clifton Branch floor plan is being designed. At this time there have been 1,300 sq. ft. removed from the original layout. This will put the new project at 18,700 sq. ft.</li> <li>• There will be a Clifton Branch open house located at Rocky Mountain Elementary School on December 7<sup>th</sup> from 5-7 p.m. This will give Clifton residents an opportunity to look at the plans for the project and give feedback or address concerns.</li> <li>• There will be a more thorough update on the Clifton Branch at the January Board Meeting. The Foundation Board and Wember representatives will be invited to attend the meeting.</li> </ul>
9	<p>Review Draft 2022 Board meeting Schedule</p> <ul style="list-style-type: none"> <li>• There were no adjustments or concerns with the 2022 meeting schedule.</li> </ul>
10	<p>Upcoming Board Meetings</p> <ul style="list-style-type: none"> <li>• <i>Location and Time of Next Meeting:</i></li> </ul>

	<ul style="list-style-type: none"> <li>○ Special Meeting: 5:00 p.m. December 13, 2021 via Zoom</li> <li>○ Regular Meeting: 5:30 p.m. January 27, 2022</li> <li>● <i>Suggested Agenda Items for Upcoming Meetings:</i> <ul style="list-style-type: none"> <li>○ Intergovernmental Agreement possibly</li> <li>○ New Trustees possibly</li> </ul> </li> </ul>
11	<p>Adjournment</p> <ul style="list-style-type: none"> <li>● Cyphers moved to adjourn the meeting at 5:34 pm. <b>Motion carried.</b></li> </ul>

Minutes submitted by Nikki Coolbaugh, MCL Executive Support Coordinator.

Cynthia Cyphers

Abigail Landmeier

Cindy Cyphers – MCL Board President

Abby Landmeier – MCL Board Secretary

Date: 01/31/2022

01/31/2022

# Signature Certificate

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Author: Blair Wade      Creation Date: 31 Jan 2022, 08:09:01, MST      Completion Date: 31 Jan 2022, 19:34:05, MST

## Document Details:



Name: Minutes BoT 12-2-21

Type:

Document Ref: d0ead677f6e7bee6f8e432021f4d13a88d6e2b99049e8c680d5f122a9fd13ca8

Document Total 3  
Pages:

## Document Signed By:

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*Cynthia Cyphers*

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Consent: eSignature Consent Accepted  
Security Level: Email

*Abigail Landmeier*

## Document History:

Envelope Created      Blair Wade created this envelope on 31 Jan 2022, 08:09:01, MST  
Invitation Sent      Invitation sent to Cynthia Cyphers on 31 Jan 2022, 08:11:03, MST  
Invitation Accepted      Invitation accepted by Cynthia Cyphers on 31 Jan 2022, 16:24:52, MST  
Signed By Cynthia Cyphers      Cynthia Cyphers signed this envelope on 31 Jan 2022, 19:07:41, MST  
Invitation Sent      Invitation sent to Abby Landmeier on 31 Jan 2022, 19:07:41, MST  
Invitation Accepted      Invitation accepted by Abby Landmeier on 31 Jan 2022, 19:33:46, MST  
Signed By Abby Landmeier      Abby Landmeier signed this envelope on 31 Jan 2022, 19:34:05, MST  
Executed      Document(s) successfully executed on 31 Jan 2022, 19:34:05, MST  
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