



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 • BOARD MEETING •

MINUTES

Date and Time: Thursday, March 31, 2022 — 5:30 p.m.

Location: Central Library, 443 N. 6th St., Grand Junction, CO, and virtual via Zoom

#	Agenda Item
1	<p>Opening: Call to Order and Roll Call</p> <p>Board President Cyphers called to order the regular meeting at 5:30 p.m. A quorum was present.</p> <p>BOARD PRESENT: Cindy Cyphers, Sue Conry, Alice Dow, Abby Landmeier, Randy Spydell, Candice Walton, Mary Watson.</p> <p>STAFF PRESENT: Michelle Boisvenue-Fox, Blair Wade, Kendra Rhodes, Shana Wade, Shawn Cwalinski, Jennifer Deering, Cydney Clink, Elizabeth Bush, Shanachie Carroll, Rachel Hanson, Emily McConnell, Bob Kretschman.</p> <p>GUESTS PRESENT: Dave Detwiler, Quentin Rockwell, Patricia Johns.</p>
2	<p>Approval of Agenda</p> <ul style="list-style-type: none"> • Cyphers noted one addition to the agenda – consideration of a board resolution as part of the El Pomar Grant Approval agenda item. • Cyphers moved to approve the agenda, with the addition, by acclamation with no objection. <p>Motion carried.</p>
3	<p>Approval of Minutes – February 24, 2022</p> <ul style="list-style-type: none"> • Cyphers moved to approve the minutes by acclamation with no objection. <p>Motion carried.</p>
4	<p>Citizens to be Heard</p> <ul style="list-style-type: none"> • Patricia Johns noted that spring flowers are blooming in the library’s Discovery Garden and that volunteers will plant 1,500 more spring bulbs this fall. • Johns said musical sculptures are being delivered for installation in the garden soon. In addition, she thanked the library director for working with the city of Grand Junction to secure an Art on the Corner sculpture for the garden. • Spring planting day in the Discovery Garden will be May 14.
5	<p>Director and Administrative Updates</p> <p><i>Director Report from Library Director Michelle Boisvenue-Fox</i></p> <ul style="list-style-type: none"> • Boisvenue-Fox reported that the city of Grand Junction’s Art on the Corner program will relocate a sculpture titled “Leaf Angel” from Main Street to the Discovery Garden. There is no timeline for the relocation. • The library is participating in the Grand Valley Creative Alliance’s effort to advertise art events happening throughout the community during May. • The Executive Coordinator position will be reposted; recent applicants have not had the necessary experience.

	<ul style="list-style-type: none"> • The library prepared a written response to a public comment about the library in the You Said It column of the Daily Sentinel. When the response was sent to library staff, it elicited a powerful response from many staff members who described personal stories about the importance of the library in people’s lives. <p><i>Statistics Report from Associate Director Shana Wade</i></p> <ul style="list-style-type: none"> • Wade said in-person activities and visits to Mesa County Libraries are increasing, relative to the lower numbers experienced during the pandemic. Use of public computers is increasing, as is meeting and study room use. • A pop-up library was held March 23 in Clifton to gauge interest in the concept of pop-up libraries. About 30 people visited. <p><i>Financial Report from Finance Director Blair Wade</i></p> <ul style="list-style-type: none"> • An audit team from the accounting firm Chadwick, Steinkirchner, Davis & Co. was at the Central Library for two days, doing work to prepare for the library’s annual financial audit. Auditors will present their final report in June. <p><i>Development Report from Development Director Kendra Rhodes</i></p> <ul style="list-style-type: none"> • Rhodes reported that the Mesa County Libraries Foundation (MCL Foundation) welcomed Ruth Anna as a new board member in February. • Presentations for a Colorado Department of Local Affairs grant for the Clifton Branch are scheduled in June. The library does not have an official invitation for this but the DOLA regional manager continues to be positive. • Site visits by representatives of several foundations interested in the Clifton Branch Project are scheduled over the next few months.
6	<p>Clifton Branch Update</p> <ul style="list-style-type: none"> • Library Board members were given a draft of the first Intergovernmental Agreement (IGA) with Mesa County for the Clifton Branch Project. Boisvenue-Fox reported that the library’s attorney will wait until a draft of an accompanying IGA is complete before thoroughly reviewing both IGAs together. The accompanying IGA draft is expected in 1-2 weeks. • Regarding budget for the project, factors such as significant price inflation of construction materials and limited subcontractor availability are forcing the library to modify plans for the Clifton Branch. Less-expensive construction components are being substituted in, and one of three meeting rooms has been removed from plans, reducing the square footage by 1,400 square feet. Space reserved for the Adult Learning Center will be shelled in but not completed until a later date. • Detwiler, the owner’s representative on the project, said there is no sign that construction costs will improve, although some prices are stabilizing. • Walton asked for monthly board updates on the MCL Foundation’s efforts to raise \$3.5 million of the project’s estimated \$11.5 million total price. Rhodes said many elements of a fund-raising strategy are in their early stages, and a clearer funding picture may emerge by June. • Spydell asked how much the project-funding efforts might be helped by the sale of the F Road property. Boisvenue-Fox said the library district will start talking to a real estate agent so that the property can be listed as soon as an IGA with Mesa County is final.

	<ul style="list-style-type: none"> • There was general discussion about whether the proposed addition of a Marillac Clinic to the Clifton Community Campus site will slow the county’s portion of the project. Detwiler said the library’s current timeline is to break ground in July, but realistically August is more likely.
7	<p>Report from Jennifer Deering, Facilities/Security</p> <ul style="list-style-type: none"> • Deering reviewed major projects completed at library locations during the pandemic, including a new elevator at the Central Library and a new roof at the Palisade Branch. Future projects include water mitigation on the lower level of the Central Library, a “refresh” of the Orchard Mesa Branch, and creation of a private staff office at the Fruita Branch. • The Central Library expansion and improvement project is almost 10 years old, and some elements of that project are beginning to show wear and tear, including carpets, windows, HVAC, and lighting. • Regarding library security, Deering said security staff seek to build relationships with patrons in order to reduce the frequency and intensity of crises, in addition to other crisis intervention tactics used for de-escalation. She also said the library experiences a variety of crime common to the community, including vandalism and theft. • An improved camera system helps security staff monitor the facility and track suspects involved in incidents at the library. The library does not use technologies that include digital face recognition in its monitoring. • In response to an increase in homeless activity around the Central Library, overnight security patrols are being used to watch for encampments and other nighttime use of library property. The library also uses landscaping, lighting, and other environmental elements to discourage crime. •
8	<p>Staff Satisfaction Survey 2022</p> <ul style="list-style-type: none"> • Boisvenue-Fox reported on results of the library’s 2022 Staff Satisfaction Survey. Two areas stood out as needing attention: staff workload and how the library shows that it values staff. • Activities are planned at an upcoming staff meeting to allow staff to provide deeper insight into those issues and possible solutions. • Walton said the survey indicates that staff are generally happy with their direct supervisors.
9	<p>El Pomar Grant Approval – Resolution #22-03 to Support El Pomar General Grant Application</p> <ul style="list-style-type: none"> • Rhodes presented the resolution, which supports the MCL Foundation’s grant application for funding of the Clifton Branch Project. • Dow made a motion to approve Resolution #22-03. Cyphers seconded the motion. Motion carried.
10	<p>Policy for Review: Code of Conduct</p> <ul style="list-style-type: none"> • The library’s Code of Conduct was last updated three years ago, and this review is a regularly scheduled update of the policy. Staff proposed no changes. • The Code of Conduct is posted in all buildings. It will be translated into Spanish.

	<ul style="list-style-type: none"> • Conry asked how library bans are enforced. Deering responded that short bans are used at first, and those bans become longer for repeated violations of the Code of Conduct. • Spydell asked if patrons whose library privileges are suspended ever appeal their bans. Boisvenue-Fox said she has received one appeal recently but they have been rare. • Spydell made a motion to approve the Code of Conduct as presented. Walton seconded the motion. Motion carried.
11	<p>2022 MCL Volunteer Proclamation</p> <ul style="list-style-type: none"> • Boisvenue-Fox presented a proclamation to the board honoring library volunteers and recognizing April 17-23, 2022, as Volunteer Appreciation Week at Mesa County Libraries. She said the library Communications department will use the proclamation to promote recognition of library volunteers. • Conry made a motion to approve the proclamation as presented. Watson seconded the motion. Motion carried.
12	<p>Upcoming Board Meetings</p> <p><i>Location and Time of Next Meeting:</i></p> <ul style="list-style-type: none"> • Regular Meeting: 5:30 p.m. Thursday, April 28, 2022, at the Central Library <p><i>Suggested agenda items for upcoming meetings:</i></p> <ul style="list-style-type: none"> • Place the Clifton Branch Update in a position early on the agenda. An IGA update will happen under that agenda item. • Finance Committee update. • No policy reviews are scheduled in April. <p><i>Board Comments:</i></p> <ul style="list-style-type: none"> • As a follow-up to a board member inquiry at an earlier meeting, Blair Wade reported that improvements have been made to a Collbran church meeting area that will improve the quality of library events that happen there. • Spydell said he read an article in a Salt Lake City newspaper about how libraries are dealing with requests to ban books, and he wondered about the best way to send that article to other board members. After discussion, it was decided that such information would best be shared with the library director, who could then share it with board members. • Conry complimented library staff member Reilly Spence for the quality of the board members' portraits that she photographed.
13	<p>Adjournment</p> <ul style="list-style-type: none"> • Walton made a motion to adjourn the meeting at 7:17 p.m. Watson seconded the motion. Motion carried.

Minutes submitted by Bob Kretschman, MCL Communications Manager

Cynthia Cyphers

Cindy Cyphers, MCL Board President

Abigail Landmeier

Abby Landmeier, MCL Board Secretary

Date: 04/30/2022

04/30/2022