



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 • C O M M I T T E E M E E T I N G •

Audit Committee MINUTES

Date and Time: Wednesday, March 1, 2023 – 12:00 p.m.

Location: Central Admin Conference Room

#	Agenda Item	Person
1	Call to Order and Roll Call <ul style="list-style-type: none"> • Committee Chair Mary Watson Called the meeting to order at 12:00 p.m. • In attendance were Board Members: Alice Dow, Cindy Cyphers, Randy Spydell, and Mary Watson, and staff members: Honor Blevins and Blair Wade. Review of Agenda <ul style="list-style-type: none"> • The committee agreed to proceed with the agenda as presented. 	Watson
2	Determine 2022 Audit Focus Areas <ul style="list-style-type: none"> • B. Wade suggested multiple areas to focus on. The committee agreed that the auditors should focus on internal controls, such as purchase orders, approval of checks, preventing fraud, and other internal checks and balances. 	Watson
3	Review Audit Compliance Policy <ul style="list-style-type: none"> • The committee agreed to make a slight change to the policy regarding time between auditor evaluations. The committee will present these changes for potential approval to the Board of Trustees at a later board meeting when the policy will be reviewed. 	Wade
4	Adjournment Watson adjourned the meeting at 12:25 p.m. <i>The committee planned to meet again before the audit presentation to the board.</i>	Watson

Minutes are submitted by MVL Executive Support Coordinator, Honor Blevins