



Mesa County Libraries
**BOARD
OF TRUSTEES**
• C O M M I T T E E M E E T I N G •

**Audit Committee
MINUTES**

Date and Time: Monday October 2, 2023 – 12:00 p.m.

Location: Virtual meeting via Zoom

#	Agenda Item
1	Opening <ul style="list-style-type: none">● <i>Call to Order and Roll Call:</i><ul style="list-style-type: none">○ Committee Chair Mary Watson called the meeting to order at 12:00 p.m.○ BOARD PRESENT: Mary Watson, Alice Dow, Randy Spydell, Sue Conry○ STAFF PRESENT: Blair Wade, Alayna Adamson● <i>Review of Agenda:</i> Watson moved to approve the agenda by acclamation with no objection. Motion carried.
2	Review of proposals received and selection of firms for new audit services for the District. <ul style="list-style-type: none">● Wade explained that the current audit firm, Chadwick, Steinkirchner, Davis & Co., P.C notified the District that they will no longer be performing audits, requiring the District to issue a Request for Proposals (RFP) for audit services.● The committee reviewed a matrix of the proposals that were received from the RFP. Proposals were reviewed based on criteria including but not limited to proposed cost of services, responsiveness to the purpose and scope of requested services, experience, and references. Questions about the differences in cost of services, the lack of local firms, and experience with libraries specifically, were discussed.● After consideration, McMahan and Associates, LLC was the firm chosen to provide audit services for fiscal year 2023 in 2024.● Wade was tasked with moving forward with an audit engagement agreement and setting up a future meeting with the audit committee to meet the new auditors.
4	Adjournment <ul style="list-style-type: none">● Watson made a motion to adjourn the meeting by acclamation. Motion carried. Meeting was adjourned at 12:33 p.m.

Minutes submitted by Blair Wade, MCL Finance Director.