



Mesa County Libraries
BOARD
OF **TRUSTEES**
• C O M M I T T E E M E E T I N G •

Personnel Committee
Minutes

Date and Time: Friday, October 27, 2023 – 10:30 a.m.

Location: 443 N. 6th St., Grand Junction, CO – Central Library Admin Conference Room

#	Agenda Item
1	Opening: <ul style="list-style-type: none">● Call to Order and Roll Call<ul style="list-style-type: none">○ Personnel Committee Chair, Alice Dow, called the meeting to order at 10:34 a.m. <p>BOARD PRESENT: Alice Dow, Mary Watson, Sheryl Fitzgerald, <i>Abby Landmeier joined virtually</i></p> <p>STAFF PRESENT: Michelle Boisvenue-Fox, Rachel Hanson, Alayna Adamson</p> <ul style="list-style-type: none">● Review of Agenda<ul style="list-style-type: none">○ Dow moved to approve the agenda via acclamation. None opposed, Motion Carried.
2	Determine Personnel Committee Chair <ul style="list-style-type: none">● Dow nominated Fitzgerald to be committee chair, Watson seconded. Fitzgerald declined nomination due to prior engagements that would interfere with duties of the chair. Dow nominated Watson as the 2024 Personnel Committee Chair. None Opposed, Motion Carried.
3	MCL 2024 Employee Handbook Draft <ul style="list-style-type: none">● Hanson presented the proposed changes to the Employee Handbook and explained the redline changes that were made with guidance from the Employers Council. The Committee discussed the changes and requested other minor additions and clarifications be made.
4	2024 Pay Scale <ul style="list-style-type: none">● A limited proposed 2024 Pay Scale was introduced and discussed.● The committee requested that Hanson submit a full Pay Scale when a complete 2024 draft is available.
5	Adjournment <ul style="list-style-type: none">● Watson moved to adjourn the meeting at 11:40 via acclamation. None opposed, Motion Carried.

Minutes submitted by Alayna Adamson, MCL Executive Support Coordinator