



Mesa County Libraries
BOARD
 OF **TRUSTEES**
 • BOARD MEETING •

Minutes

Date and Time: Thursday, March 28, 2024 – 5:30 p.m.

Location: 443 N. 6th St. Grand Junction, CO – Monument Community Room

#	Agenda Item
1	Opening: Call to Order and Roll Call <ul style="list-style-type: none"> ● Dow called the meeting to order at 5:31 pm Board Present: Alice Dow, Mary Watson, Randy Spydell, Sue Conry, Abby Landmeier, Cliff Anson, Sheryl Fitzgerald Staff Present: Alayna Adamson, Ami Schiffbauer, Michelle Boisvenue-Fox, Shana Wade, Blair Wade, Rachel Hanson, Tamara Vlieg, Cydney Clink,
2	Approval of Agenda <ul style="list-style-type: none"> ● Dow approved the agenda as presented via acclamation. None opposed, Motion Carried.
3	Approval of Minutes – February 29, 2024 <ul style="list-style-type: none"> ● Dow approved the minutes as presented via acclamation
4	Citizens to be Heard (<i>Each citizen speaking will be limited to three minutes.</i>) <ul style="list-style-type: none"> ● <i>There were no citizens to be heard.</i>
5	Adult Learning Center Update <ul style="list-style-type: none"> ● Some damaged furniture items were fixed and replaced. ● Art for the ALC will be hung up in the near future. ● The mini parking lot is ready to be paved, which will happen in conjunction with the County’s Early Childhood Center. A little more finishing work to do after it’s paved. ● Board members are looking forward to seeing the full campus once it’s finished.
6	Community Needs Assessment Update <ul style="list-style-type: none"> ● The committee is working on the community survey in both English and Spanish to be released around 8th of April. It is based on past library community surveys so the results can be compared to previous years. ● It will be open for 8 weeks. ● Gift card drawings will be part of participating and completing the survey. ● The committee is reviewing a draft of the library’s trends, aspirations, and patterns report as it relates to the community’s demographics.
7	Director and Administrative Updates <ul style="list-style-type: none"> ● Director Report <ul style="list-style-type: none"> ○ Boisvenue-Fox shared an MCL Artificial Intelligence statement to help trustees answer community member questions on how AI will affect libraries.

- Boisvenue-Fox shared a snapshot from a social isolation survey in Mesa County from 2018-2022 with the County Commissioners. MBF will be meeting with the group who conducted the ongoing study to see what the study is showing now.
- Grand Valley Connects furniture and signage are being worked on. Their supervisor shared a statement about how the navigators are enjoying their work and the success they have had with the community.
- State legislature on banning books has been tabled and pushed back into committee indefinitely. Was not enough strong language on parents' rights.
- The library is an award finalist for the national medal for museum and library service from the Institute of Museum and Library Services.
- The executive director sent letters of gratitude to those who wrote letters of endorsement for MCPL, which included the Colorado senators and community members.
- **Statistics Report**
 - Compared to last year, our numbers continue to increase.
 - Physical circ is up, which is great since numbers were down
 - eResources is up 160%
 - Drive up holds usage numbers increased largely due to Clifton.
 - Computer usage and community room increased in use largely due to Clifton.
 - Programming stats are almost up to 2019 levels.
- **Financial Report**
 - Total Revenue collection as of the end of February is at 24.6% of the budget.
 - With 16.7% of the year elapsed, Operating expenditures YTD are at 16.3% of the budget, and Capital expenditures YTD are at 8.1% of the budget.
 - There were no expenditures for the board's review from February equal to or greater than \$150,000.
 - The Sugar & Ice by STRiVE food truck is up and running as of March 4. If you show your library card or name badge, you can get a 10% discount.
 - The library completed their annual audit the week of March 11 with McMahan and Associates. The Audit Committee will meet with the auditors once the financial statements have been compiled for review before the June audit presentation to the Board.
- **Development Report**
 - Grant money from the local rotary districts was received.
 - The items to be ordered with the grant funds were received and delivered to the Clifton branch except for the picture book shelving unit, which will arrive around June or July.
 - Kids can use what has arrived rather than wait.
 - April 25th will tentatively be a celebration in the morning to celebrate and recognize the contribution of the rotary district and three local rotary clubs.
 - The 970West Film Exposure program received a \$4,500 grant from the Commission on Arts and Culture.
 - WCCF awarded the library \$4,500 for Teen Self Care Fair, which will take place on Saturday, April 27th.
 - ALC and Ami qualified to apply for continued funding through the AFLA grant. They will continue to work on the grant application.
 - Schiffbauer joined an allocation panel for the United Way grant process.

	<ul style="list-style-type: none"> ○ Tentatively planning to celebrate the Adult Learning Center opening in August around back to school. A full slate of classes in ALC at Clifton will begin in the fall. ○ Schiffbauer and the Mesa County Library Foundation are planning another Sippin' in the Stacks event to celebrate the 30th anniversary of MCLF. ● Human Resources Report <ul style="list-style-type: none"> ○ Rachel enjoyed seeing how the new Programming Department impacted her stats. ○ Clifton facilities assistant starts 3/29. ○ Another ALC specialist will be added at Clifton.
8	<p>MCLF Foundation Report</p> <ul style="list-style-type: none"> ● The Mesa County Library Foundation board met at the Clifton branch. ● A new MCLF board member was voted in. ● Discussed expectations for board members to visit all library locations. ● Board recruitment; 3 positions open.
9	<p>Policy for Review: Internet Use</p> <ul style="list-style-type: none"> ● Covers general statement informing patrons in using the internet responsibly. ● Confidentiality and privacy is touched on as well. ● The library uses filters in accordance with laws, Children's Internet Protection Act, and Colorado Internet Protection Act. ● Computers are locked down with filtering software and firewalls. ● Policy has served the library well. No public facing managers suggested changes. ● Policy will remain the same and goes through legal review every 5 years. Its changes are closely tied to legislation and laws. ● Anson suggested a minor change. ● Anson moved to approve with a minor correction to verbiage, Conry seconded. None opposed, Motion Carried.
10	<p>Board Comments:</p> <ul style="list-style-type: none"> ● Spydell shared a recent story from the High Plains library district, reporting a book was returned 13,437 days after it was due. Spydell shared a story of a personal book in his possession published in 1888 (The Eruption of Krakatoa) that had been lost until 1910 and then passed along until he received it from a mentor. <p>Upcoming Board Meetings</p> <ul style="list-style-type: none"> ● Board Meeting: 5:30 p.m. April 25, 2024 ● Board Retreat: May 18, 2024 ● Good Governance Committee: TBD ● Rotary Club recognition event ● Finance Committee meeting 3/29 via zoom <p>Suggested agenda items for upcoming meetings</p> <ul style="list-style-type: none"> ● Report from Tamara Vlieg: Communications/970West Studio ● Policy for Review: Management of Capital Assets ● Staff satisfaction survey
11	<p>Adjournment</p> <p>Dow adjourned the meeting at 6:32pm. Anson motioned and Conry seconded. None opposed, Motion Carried.</p>

Minutes submitted by Alayna Adamson, MCL Executive Support Coordinator



Alice Dow, MCL Board President



Mary Watson, MCL Board Secretary

Date: 5/30/24