



Mesa County Libraries (MCL) makes a variety of resources available to library cardholders. Mesa County or eligible Colorado residents may obtain a library card at no charge by visiting any MCL location. Patrons also may register online to expedite their application and receive limited access to library resources. Valid photo identification (ID) is required at the time of registration to obtain any new library card or to replace a lost or stolen library card.

Types of Library Cards for Use at MCL:

- **Regular Card:** Any Mesa County resident with verification of address may register for a regular library card. To acquire a library card for a child under the age of 14, a parent or legal guardian must present a photo ID and verification of address and must accompany the child to the library.
- **Temporary Card:** Any patron working or living in Mesa County on a temporary basis may register for a limited-access temporary card that expires after three months.
- **Group Card:** Any Mesa County group or business with verification of address may register for a group card to be used by anyone in the group or business. The application and card are signed by the highest-ranking group/business official, who assumes sole responsibility for all activity on the account.
- **Colorado Libraries Collaborate (CLC) Card:** Any Colorado resident without Mesa County residency who presents a valid photo ID and a library card from another library in Colorado may register for a CLC card.
- **Fee Card:** Any non-resident of Mesa County without a CLC card may pay a \$25 fee for three months of access to MCL items and services or pay \$75 for one year of access to MCL items and services.

Confidentiality

A library card should be used only by the person (or group) to whom it has been issued. To access a cardholder's account, the library card or valid government or school-issued photo ID must be presented by the cardholder. A child's parent or legal guardian must present the child's library card to access the child's account. In compliance with Colorado Revised Statutes § 24-90-119(1), MCL may not give information about an individual's library record to anyone but the cardholder except for instances specified in C.R.S. § 24-90-119(2). Please read the MCL Privacy and Confidentiality Policy for more information.

Charges

MCL does not charge overdue fines. Items borrowed from other libraries are subject to the rules and regulations of the loaning libraries, and any charges accrued from overdue, unreturned, damaged, and incomplete items will be charged to the library cardholder.

MCL charges cardholders for unreturned, damaged, and incomplete items. MCL also charges for some special services such as printing and copying. MCL administration will review the charge amounts periodically and recommend changes as deemed appropriate.





Unreturned, Damaged, and Incomplete Items

Damaged and incomplete items may not be accepted for return, and replacement items are not accepted. MCL cardholders will be billed to reimburse unreturned, damaged, and incomplete items at the original purchase prices entered into MCL's database. When the purchase prices of items are not available in the database, the following default charges will be in effect:

Item Type	Billed Charge
Small paperback books, magazines	\$5
CDs (music and audio books), DVDs	\$12 per disc
Children's hardback books	\$17
Graphic novels, trade paperback books, books with CDs	\$20
Fiction hardback books, board games (except children's)	\$25
Nonfiction hardback books (except children's), books with built-in audio players, video games	\$40
Playaways®	\$50
Puppet kits	\$60
Reference and History Room items, Interlibrary Loan (ILL) items, DVD and foreign language kits, Playaways® Launchpads	\$100
Special equipment and items	Original purchase price

Additional requirements at checkout such as specific borrower agreement forms may be implemented for high-value special equipment and items. For unreturned, damaged, or incomplete high-value special equipment or items, the responsible MCL cardholder will be billed a \$25 processing charge in addition to the original purchase price for each item or equipment kit.

Billing Cycle Used to Notice and Charge MCL Cardholders for Unreturned, Damaged, and Incomplete Items:



MCL Cardholder Responsibilities and Privileges

Most MCL cardholders may borrow circulating items from all MCL locations, the Marmot Library Network, and Prospector libraries. In order to make items available to as many people as possible, MCL sets limits on the number of items a person may check out. MCL is not responsible for any damage caused to playback equipment by DVDs, Blu-ray discs, CDs, or audiovisual components.

Cardholder Responsibilities: (For an MCL cardholder under the age of 14, these apply to the parent or guardian)

- Responsible use and return, in good condition, of all items and equipment borrowed on the account
- Payment of charges incurred for any unreturned, damaged, or incomplete items





- Reporting a lost or stolen card immediately
- Reporting promptly any changes in name, address, phone number, or email

Borrowing privileges may be suspended until any charges are brought below \$10.00.

Youth

In lieu of paying charges incurred for unreturned, damaged, or incomplete items, MCL cardholders under the age of 18 with charges of more than \$10 may enroll in the Read It Off (RIO) program. While enrolled in the RIO program, these patrons will be allowed to check out one item at a time. Upon completion of the RIO program, the MCL account is cleared of past charges and reverted to full access.

REVIEWED AND ADOPTED ON JUNE 30, 2022.

Cindy Cyphers – MCPLD Board President

Abby Landmeier – MCPLD Board Secretary

