



Mesa County Libraries  
**BOARD**  
OF **TRUSTEES**  
• B O A R D M E E T I N G •

Minutes

Date and Time: Thursday, March 27, 2025 – 5:30 p.m.

Location: 443 N. 6<sup>th</sup> St. Grand Junction, CO – Monument Community Room

#	Agenda Item
1	<p>Opening: Call to Order and Roll Call Conry Called the meeting to order at 5:30 Board: Sue Conry, Mary Watson, Abby Landmeier, Alice Dow, Randy Spydell, Sheryl Fitzgerald, Cliff Anson Staff: Alayna Adamson, Michelle Boisvenue-Fox, Ami Schiffbauer, Blair Wade, Shana Wade, Rachel Hanson, Tamara Vliek, Susie Robertson, Shanachie Carroll, Cydney Clink, Elizabeth Bush, Lisa Solko Guests: Lehua La’a, Caigen, Becca Cotton, Li Peake, James Peake, Vanessa Johnson, Jax Pierce, Kennadee Lawson, Cheyanna Cruze, Chris Cotton, Emily Eckland, Ana Marte</p> <p><b>*NOTE: The recording for this meeting has no sound available due a broken microphone discovered post-meeting.</b></p>
2	<p>Approval of Agenda</p> <ul style="list-style-type: none"><li>Conry approved the agenda via acclamation. None opposed, <b>Motion Carried.</b></li></ul>
3	<p>Approval of Minutes – February 27, 2025</p> <ul style="list-style-type: none"><li>Conry approved the minutes via acclamation. None opposed, <b>Motion Carried.</b></li><li>Anson made a request to change the minutes, but was advised that he couldn’t make the specific requested change. He was advised to make his comment under Board Comments at the end of the meeting.</li><li>There were further off-topic comments and questions from Anson directed to B. Wade about her comments at the February Board meeting since the comments were inaudible.</li></ul>
4	<p>Citizens to be Heard (<i>Each citizen speaking will be limited to three minutes.</i>)</p> <ul style="list-style-type: none"><li>Lehua La’a spoke about the importance of civility and kindness in response to a trustee's treatment of a staff member during the approval of minutes. She also noted that there has been a decline in the LGBTQ+ specific programming at the library and spoke to the importance of providing arts and culture for the youth and LGBTQ+ community members.</li><li>Caegan made comments related to the decline in LGBTQ+ programming and stated that LGBTQ+ people need places to do activities. He also commented about making others feel small in response to the trustee’s comments.</li><li>Chris Cotton stated that he was unhappy with the trustee’s conduct that took place during the approval of the minutes. He stated that the board answers to the community, and staff serve the community and not the board. Staff and patrons are held to the library’s Code of Conduct policy and board members should be held to the same standard.</li><li>Cheyanna Cruze stated that she felt that the conversation that had taken place between the trustee and staff member was not appropriate. She was upset as a taxpayer that the conversation happened and noted that library staff and the board should be unified.</li></ul>

5	<p>Director and Administrative Updates</p> <ul style="list-style-type: none"> <li>● Director Report <ul style="list-style-type: none"> <li>○ The library's partnership with Grand Valley Connects will be expanded to the Clifton library branch in April one day a week.</li> <li>○ The Foundation's Sippin' for the Stacks event is on May 3rd from (5-8 p.m.) and highlights the 970West Studio and Discovery Garden.</li> <li>○ Communications is shifting the library's branding to be more centered on the main library logo for many of the library's events and services.</li> <li>○ The new Facilities manager, Devin Selleck, has started in his role.</li> </ul> </li> <li>● Statistics Report <ul style="list-style-type: none"> <li>○ There were increases to library visits, and digital circulation.</li> <li>○ There was a slight decrease to physical circulation, though it's mostly held steady.</li> <li>○ S. Wade included a separate spreadsheet comparing Mesa County Libraries to other library districts.</li> <li>○ Dow gave kudos to the new programming department for their successful programming attendance.</li> </ul> </li> <li>● Financial Report <ul style="list-style-type: none"> <li>○ Total Tax Revenue collection as of the end of February is 32.6% of the budget.</li> <li>○ With 16.7% of the year elapsed, the District has expended 17% of the Operating budget and 11.6% of the Capital Expenditures budget.</li> <li>○ There were no expenditures for the board's review from February equal to or greater than \$150,000.</li> <li>○ The annual audit is occurring the week of March 24 with auditors from McMahan and Associates on-site on Tuesday and Wednesday. They anticipate having the audit report ready for the Audit Committee to review in May.</li> </ul> </li> <li>● Development Report <ul style="list-style-type: none"> <li>○ WCCF is sponsoring the Teen Self Care Fair on April 19th.</li> <li>○ The grant to help rural libraries was awarded and will be used to pave the Palisade parking lot. There will need to be a public forum with at least one person who shows up, per grant stipulation.</li> <li>○ Final presentation was given to GJ Arts &amp; Culture Commission for their grant to the Film Exposure Program last year.</li> <li>○ The ALC is being considered for a grant by the United Way that will help cover testing costs and bus passes for GED students.</li> <li>○ The Foundation is in the process of planning Sippin' for the Stacks, to be held in the Discovery Garden and 970West Studio on Saturday, May 3rd from 5-8 p.m.</li> </ul> </li> <li>● Human Resources Report <ul style="list-style-type: none"> <li>○ Three new hires are set to start next week.</li> <li>○ The Staff Satisfaction had a 65% response rate, which is down from last year.</li> </ul> </li> </ul>
6	<p>Good Governance Committee Report</p> <ul style="list-style-type: none"> <li>● All trustees attended the Good Governance Committee meeting.</li> <li>● They reviewed changes to the Board Handbook, Conflict of Interest Policy, and Ethics statement.</li> <li>● Landmeier moved to accept the proposed changes, Spydell seconded. None opposed, <b>Motion Carried.</b></li> </ul>
7	<p>Signing of Updated Ethics and Conflict of Interest Form</p> <ul style="list-style-type: none"> <li>● The Board took a five minute recess to make copies of the forms and sign them.</li> </ul>

8	<p>Damage Fees Report</p> <ul style="list-style-type: none"> <li>Boisvenue-Fox asked the Board to consider changing the upcoming Library Card and Borrowing Policy to remove damaged fees for items that have been brought back to the library. <ul style="list-style-type: none"> <li>It is not a notable loss to the budget.</li> <li>Replacement fees will continue to be issued for unreturned items; only damaged items that have been brought back to the library.</li> <li>Items that incur damaged fees often already have high circulation and may have been subject to wear and tear before the charge.</li> </ul> </li> <li>Anson asked if there's a draft for review and is overall in support of the change. The only concern he has is if damages would increase as a result. S. Wade made the point that this won't be advertised and will only be known by those who have been charged with damaged item fees.</li> <li>Anson suggested patrons volunteer at the library to remove large incurred fees.</li> <li>Fitzgerald also expressed concern about whether there will be an increase in damaged items.</li> <li>The Board was in support of the change and proposed tracking the damaged items after the change to see if there was any abuse.</li> </ul>
9	<p>Orchard Mesa Branch Library Survey and Update</p> <ul style="list-style-type: none"> <li>Conry thanked the board and staff for gathering feedback, reading surveys, talking to the community, and for being present at the listening sessions. The intent this evening is to talk about what was heard, not to vote.</li> <li>Boisvenue-Fox gave kudos to staff and trustees for having the difficult discussions and being kind.</li> <li>More will be known about the 2026 funding by August 2025.</li> <li>The information the board received consisted of emails received, requested information, branch cost comparisons, branch salary comparisons, and Orchard Mesa library visits.</li> <li>A document with all survey responses was sent to the board. There was a lot of feedback unrelated to the survey itself, but it's appreciated in giving the board and administrative team a more full picture of what is wanted by the community.</li> <li>Key Feedback: <ul style="list-style-type: none"> <li>There was a trend in feedback about patrons not wanting to travel downtown, as well as ease of access (and great staff service) due to its smaller footprint.</li> <li>Patrons are invested in keeping Orchard Mesa a distinct and accessible library.</li> <li>Many patrons requested expanded services and activities.</li> </ul> </li> <li>105 people attended the chat sessions, including several kids.</li> <li>Next Steps for Boisvenue-Fox <ul style="list-style-type: none"> <li>Look for joint ventures with the County Fairground, CSU Extension at the Fairgrounds, the OM pool, or the possibility of a clinic going somewhere in OM.</li> <li>What it would cost to build a new building to include cost of property, cost to build, and what size to build.</li> <li>Data on growth in OM as well as current demographics. <ul style="list-style-type: none"> <li>Who uses the OM branch currently (mostly by age).</li> <li>A hotspot map of the population of children on either side of HWY 50.</li> </ul> </li> <li>Offer recommendations for short-term and long-term options. <ul style="list-style-type: none"> <li>Because it may take years to build a new branch location, consider interim solutions such as book lockers, bookmobiles, etc.</li> </ul> </li> </ul> </li> </ul>

10	<p>Disability Awareness Efforts</p> <ul style="list-style-type: none"> <li>• Library's disability awareness efforts. How does the library serve these groups?</li> <li>• Dow asked what proactive approaches staff can take to address the parking lots and accessibility.</li> <li>• Library staff continue to take in information to improve both physical and digital accessibility.</li> </ul>
11	<p>Board Comments</p> <ul style="list-style-type: none"> <li>• Landmeier noted there was one set of Conflict of Interest and Ethics Statement forms missing.</li> <li>• Anyone who doesn't want to submit these forms will be escalated to the Audit Committee for review. The library's attorney will then review the bylaws as stated, which would then be escalated to the Board of County Commissioners. <ul style="list-style-type: none"> <li>◦ Dow moved to refer missing statements to the Audit Committee for review, Spydell seconded. None opposed, <b>Motion Carried.</b></li> </ul> </li> <li>• Anson wanted to express his wish to change his vote from yes to no on Resolution #25-02 from the previous regular board meeting in February. While the vote cannot be changed, he wanted to express he no longer supported the resolution.</li> </ul> <p>Upcoming Board Meetings</p> <ul style="list-style-type: none"> <li>• Board Meeting: 5:30 p.m. April 24, 2025</li> <li>• Finance Committee: 12:00 p.m. April 21, 2025</li> <li>• Board Retreat: Rescheduled for a later date TBD</li> </ul> <p>Suggested agenda items for upcoming meetings</p> <ul style="list-style-type: none"> <li>• Spanish speaking population awareness efforts</li> <li>• Department presentation from: Communications &amp; 970West Studio</li> </ul>
12	<p>Adjournment</p> <p>Dow moved to adjourn the meeting at 7:04 pm via acclamation. None opposed.</p>

Minutes Submitted by Alayna Adamson, MCL Executive Support Coordinator